

New Jersey HIV Planning Group Data and Research Committee Meeting Agenda

Wednesday, April 24, 2024
Electronic Meeting via ZOOM Video Conference

Angela Brandle
Co-Chair

Rosie Ruiz
Co-Chair

The Data and Research Committee takes the lead in requesting data from the State and then analyzing and understanding the data received. The Committee is a resource for all other committees and their data needs.

*Please note all times are approximate		
10:00 am	Welcome & Moment of Silence Establishment of April's Agenda* Review and Approval of March Meeting Minutes*	Angela Brandle
10:10 am	Introductions <i>Name & Expertise/Type of Work</i>	Angela Brandle
10:20 am	March Evaluation	HCPST
10:25am	Review Work Plan	HCPST
10:35am	Old Business <ul style="list-style-type: none"> Approve Data and Resource Hub Finalize and Approve Index of Terms 	Angela Brandle
11:00am	New Business <ul style="list-style-type: none"> Review Data Request Process Volunteers for May Data Requests 	Angela Brandle
11:25am	Report Out <ul style="list-style-type: none"> Self-Testing Kits & Number of Days to First Medical Visit 	Angela Brandle & Rekha Damaraju
11:45am	Announcements	Angela Brandle
11:50 am	Data and Research Committee Agenda Next Meeting: May 22, 2024	HCPST
11:55 am	Meeting Evaluation	HCPST
12:00 pm	Adjournment*	Angela Brandle

HCPST – HIV Community Planning Support Team





Members of Committee (Quorum 4): Angela Brandle, Debbie Mohammed, Michelle Harvey, Rosie Ruiz, Steve Dunagan & Tameka Allen

The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

Reminder: Please raise your hand or use the chat box to contribute to the conversation.



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ATTENDANCE			
NJHPG Member			
Angela Brandle	P	Monique Springer	P
Jaivon Lewis	P	Rosie Ruiz	LoA
Michelle Harvey	P	Shalik Thompson	P
Committee Member			
Debbie Mohammed	P	Tameka Allen	P
Stephen Dunagan	P		
Non-voting Attendees			
Alex Flores, Ann, Ayo, Cynthia Mimmo, Ena, Jessica Diaz, Karyn Berk, Luis Otano, Manny Gamarra, Rekha Damaraju, Shwetha Kamath			
HIV Community Planning Support Team			
Dottie Rains-Dowdell	P	Taylor Lightner	P
Selena Aponte	P		

P- Present; A- Absent; LoA – Leave of absence



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AGENDA	
Item	Discussion
Welcome and Moment of Silence	Angela Brandle welcomed attendees and began the meeting at 10:04am followed by a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of Agenda & Meeting Minutes	<p>Angela Brandle reviewed the meeting Agenda. Michelle Harvey motioned to approve the Agenda, seconded by Shalik Thompson. The Agenda was voted on and approved.</p> <p>The Support Team reviewed the March Meeting Minutes. Debbie Mohammed motioned to approve the Meeting Minutes, seconded by Steve Dunagan. The Meeting Minutes were voted on and approved.</p>
Introductions	Angela Brandle asked attendees to introduce themselves and share their expertise/area of work.
March Evaluation	<p>The Support Team reviewed the March Meeting Evaluation with attendees. There were 8 people who responded to the evaluation; 3 Committee Members, 0 NJHPG Members, 1 State Representative & 3 guests.</p> <ol style="list-style-type: none"> 1) I felt prepared to participate in the meeting: <ul style="list-style-type: none"> - 100% agreed 2) I felt the meeting moved the Committee closer to the goal of providing recommendations to the New Jersey Department of Health: <ul style="list-style-type: none"> - 100% agreed 3) I will attend future meetings: <ul style="list-style-type: none"> - 100% agreed 4) What questions do you have for DHSTS? <ul style="list-style-type: none"> - Update on recent grant 5) What additional topics would you like discussed or featured at future Data and Research meetings? <ul style="list-style-type: none"> - 6) Final Comments, Questions, Concerns



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<p>Cycle 2 Work Plan Review</p>	<p>The Support Team reviewed the Data and Research Cycle 2 Work Plan Presentation. This presentation included the entire work plan, but also had Monthly slides showing what the committee will be working on each month.</p> <p>The Support Team shared that this month the Committee will be working on approving the Data & Resource Hub and Index of Terms, as well as reviewing the Data Request Process. Next month, the Committee will be working on creating a PEP/Home Test Kit Directory.</p>
<p>Old Business</p>	<p>Approve Data and Resource Hub: Angela Brandle first transitioned the Committee to approve the Data and Resource Hub. She reviewed the document and shared that it will be updated annually. The Support Team added that there is now an Airtable link in the Resource Hub where members and guests can add resources throughout the year. Angela Brandle then asked for a motion to approve the Data & Resource Hub. Michelle Harvey motioned, seconded by Steve Dunagan.</p> <p>Finalize and Approve Index of Terms: Angela Brandle next transitioned the Committee to finalize and approve the Index of Terms. The Support Team reviewed the major changes that have been made since the last time this document was worked on. Those changes included the separation of terms under different subsections and the addition of an Airtable link to submit any additional resources throughout the year. Angela Brandle then briefly reviewed each of the terms that were listed and asked if anyone had any final feedback. Steven Dunagan mentioned that "IgG" looked out of place. The Support Team moved that term to the correct subsection. Angela Brandle then</p>



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	<p>asked for a motion to approve the Index of Terms. Steven Dunagan motioned, seconded by Debbie Mohammed.</p>
<p>New Business</p>	<p>Angela Brandle then transitioned to New Business to discuss the Data Request Process. The Support Team presented the Data Request Process Map and asked attendees if there were any questions.</p> <p>Following the review of the Data Request Process, the Support Team shared the volunteer chart for the month of May. This chart displayed the two working committees that will be drafting recommendations (Community Engagement and Priority Setting) and their assigned Activities. After reviewing this information, the Support Team asked for 2 volunteers per Committee to complete potential data requests.</p> <p>Monique Springer and Angela Brandle were listed to complete data request for the Community Engagement Committee.</p> <p>Tameka Allen and Jess Diaz were listed to complete data requests for the Priority Setting Committee.</p> <p>Because attendees were hesitant to volunteer, Angela Brandle suggested assigning individuals for future data requests based on expertise.</p> <p>The Support Team also shared that fulfilling data requests is the main goal of the Data and Research Committee.</p>
<p>Report Outs</p>	<p>The Committee then moved to the Report-Out section of the Agenda.</p> <p>Angela Brandle started with a presentation on Number of Days to a Provider Appointment. Within</p>



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	<p>her presentation she shared that they surveyed 7 agencies funded by Ryan White Part B to provide outpatient/ambulatory health services. 6 of them responded to this survey. The results shown in this presentation are below:</p> <ul style="list-style-type: none"> • 1-2 Days – 1 agency • 2 Days – 1 agency • 7 Days – 3 agencies • 10 Days – 1 agency <p>She shared that these survey responses show that these agencies are not currently meeting the goal of rapid ART initiation.</p> <p>Rekha Damaraju then gave a presentation on the DHSTS HIV Self-Testing Programs. She stated that a two pronged approach was implemented in early 2021: OraSure Redemption Coupon Codes and Building Healthy Online Communities (BHOC). Following this, she shared the demographic data from 2021-2023. This presentation ended with some next steps to expand Self HIV Testing in New Jersey:</p> <ul style="list-style-type: none"> • Centralize statewide mail-based program distributing free test kits directly to clients. • HIV testing sites purchase self0test kits for distribution within their communities. • Include HIV self-testing kits in all funded harm reduction vending machines.
<p>Announcements</p>	<p>Angela Brandle transitioned to ask the attendees if there are any new announcements.</p>
<p>Data and Research Committee Agenda Next Meeting: May 22, 2024</p>	<p>The next meeting will be on May 22nd from 10am to 12pm. HCPST shared the meeting agenda for this meeting.</p>



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Meeting Evaluation	HCPST shared meeting evaluation link for attendees to complete.
Adjournment	Angela Brandle adjourned the meeting at 12:05pm. Steve Dunagan motioned, Debbie Mohammed seconded.
Meeting Documents	
<ul style="list-style-type: none"> • Draft Data and Research Meeting Minutes_3.27.2024.pdf • NJHPG Data and Research Committee Agenda_4.24.23.pdf • Draft Data & Resource.pdf • Drat Index of Terms.pdf • Data Request Process Map.pdf • Data & Research Cycle 2 Work Plan.pptx 	



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