

# **New Jersey HIV Planning Group** **Data and Research Committee Meeting** **Agenda**

**Wednesday, November 26<sup>nd</sup>, 2025**  
**Electronic Meeting via ZOOM Video Conference**

**Angela Petrone**  
Co-Chair

**Jessica Diaz**  
Co-Chair

The Data and Research Committee takes the lead in requesting data from the State and then analyzing and understanding the data received. The Committee is a resource for all other committees and their data needs.

<b>*Please note all times are approximate</b>		
10:00 am	Welcome & Moment of Silence Establishment of Agenda & Approval Meeting Minutes	Angela Petrone
10:10 am	Introductions <i>Name &amp; Expertise/Type of Work</i>	Angela Petrone
10:20 am	Review Evaluation	HCPST
10:25 am	<b>New Business</b> <ul style="list-style-type: none"><li>• 2026 Workplan Overview &amp; Year Lookahead</li></ul>	HCPST
10:40 am	Data and Research Committee <b>Next Meeting: January 28, 2026 Meeting</b>	Angela Petrone
10:45 am	Announcements	Angela Petrone
10:55 am	Meeting Evaluation	HCPST
11:00pm	Adjournment*	Angela Petrone

*HCPST – HIV Community Planning Support Team*

**Members of Committee (Quorum: 4): Angela Petrone, John Nelson, Jess Diaz, Rosie Ruiz, & Steve Dunagan, Claudia Ortiz, Syd Rosen, Jose Lugo**

**\*Reminder: Please raise your hand or use the chat box to contribute to the conversation.\***



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# **New Jersey HIV Planning Group** **Data and Research Committee Meeting** **Minutes**

**Wednesday, October 22, 2025**  
**Electronic Meeting via ZOOM Video Conference**

<b>ATTENDANCE</b>			
<b>NJHPG Member</b>			
Angela Petrone	<b>P</b>	Jose Lugo	<b>P</b>
Claudia Ortiz	<b>P</b>	John Nelson	<b>P</b>
Rosie Ruiz	<b>P</b>	Syd Rosen	<b>P</b>
<b>Committee Member</b>			
Jessica Diaz	<b>P</b>		
<b>Non-voting Attendees</b>			
Karyn Berk, Cynthia Mimmo, Shwetha Kamath, Ayo Ajiboye, Rekha Damaraju, Danica Kuncio			
<b>HIV Community Planning Support Team</b>			
Deyonna Pope	<b>P</b>	Taylor Lightner	<b>P</b>

*P- Present; A- Absent; LoA – Leave of absence*



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<b>AGENDA</b>	
<b>Item</b>	<b>Discussion</b>
<b>Welcome and Moment of Silence</b>	Jessica Diaz welcomed attendees at 10:03 AM and began the meeting followed by a moment of silence to honor those lost to HIV and those still fighting the virus.
<b>Approval of Agenda &amp; Meeting Minutes</b>	<p>Jessica Diaz reviewed meeting agenda and September's Meeting Minutes.</p> <p>Agenda was first motioned to approve by Claudia Ortiz and a second was made Rosie Ruiz.</p> <p>The Support Team conducted a poll and the Agenda was approved.</p> <p>The first motion to approve on meeting minutes was by Claudia Ortiz and a second made by Rosie Ruiz.</p> <p>The Support Team conducted a poll for September's meeting minutes and September's Meeting Minutes were approved.</p>
<b>Introductions</b>	Angela Petrone asked attendees to introduce themselves and share their expertise/area of work.
<b>October's Evaluation Review</b>	<p>The Support Team reviewed September's Meeting Evaluation with attendees. There were 13 people who attended the meeting and 10 people who responded to the evaluation; 6 NJHPG, 2 Committee Members, 1 State Representative &amp; 1 guests.</p> <p>What questions do you have for DHSTS?</p> <ul style="list-style-type: none"> <li>• N/A (2)</li> <li>• What are the updates on NJ HIV Rapid STD test support programs and their funding Are there any alternatives... alternative HIV testing supply distributors that will take their place, and who should we submit our testing</li> </ul>



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	<p>data to instead of NJ HIV Rapid STD Test Program?</p> <p>Final Comments, Questions, or Concerns</p>
<b>New Business</b>	<p>Cynthia Mimmo shared updates in regard to the Rutgers and the merger, to in-house DHSTS.</p> <p>DOH Report out shared by Shwetha Kamath &amp; Danica Kuncio</p>
<b>NJHPG Overview</b>	<p>The Support Team reviewed the NJHPG Overview PowerPoint presentation. The overview covered the Purpose of NJHPG, the five priority populations, the goal of the Data and Research Committee and the 3P's of making Recommendations to NJDOH. Additionally, the team highlighted the Cycle 4 Work Plan.</p>
<b>Old Business</b>	<p><b>Finalize System Activity 5.9:</b> With capacity building and technical assistance from various stakeholders, help these sites develop and/or enhance their ability to appropriately bill health insurance payers for HIV screening. (NHAS 3.4.2)</p> <ol style="list-style-type: none"> <li>1. Action Step Identify primary care providers with the ability to bill for services and provide them with the resources needed to bill for HIV screening. <ol style="list-style-type: none"> <li>a. <i>Stakeholders Involved/Needed: Dr. Ann Bagchi (Rutgers), DOH, primary care providers, AETC,</i></li> <li>b. Is this task <b>measurable</b>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> </ol> </li> </ol> <p><i>Deliverables;</i></p> <ul style="list-style-type: none"> <li>• Assess Dr. Ann Bagchi's tool kit and other toolkits available for HIV testing for different populations.</li> </ul>



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	<ul style="list-style-type: none"> <li>• Update existing toolkit to include linkage to resources for positive and negative results.</li> <li>• Create a payer cascade for providers that spans insurance billing, sliding-scale options, and free rapid testing sites.</li> <li>• Adding more testing sites to sparse areas</li> </ul> <p><i>Due by; June 30, 2026</i></p> <ol style="list-style-type: none"> <li>2. Action Step Identify service providers that don't bill for services and evaluate opportunities to build capacity and close the gap. <ol style="list-style-type: none"> <li>a. <i>Stakeholders Involved/Needed: CBO's, healthcare facilities a that aren't billing, non-traditional programs/providers, Correctional institutions, AETC</i></li> <li>b. Is this task <b>measurable</b>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> </ol> </li> </ol> <p><i>Deliverables;</i></p> <ul style="list-style-type: none"> <li>• Develop a centralized platform maintaining an updated, comprehensive list of service providers offering testing services that are not presently billing.</li> <li>• Assess capacity of service providers (i.e. staff who can take the lead to bill)</li> <li>• Provide training to bill</li> </ul> <p><i>Due by; June 30, 2026</i></p>
<b>2026 Co-Chair Voting</b>	<p>The support team lead co-chair Voting for 2026.</p> <p>2026 Data and Research Co-chairs Elected:</p> <p>Jose Lugo</p>



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<b>Data and Research Committee Agenda</b> Next Meeting: November 26 <sup>th</sup> , 2025	The next meeting will be on <b>November 26<sup>th</sup> from 10am to 12pm.</b>
<b>Announcements</b>	Angela Petrone and The Support Team transitioned into highlights and announcements.
<b>Meeting Evaluation</b>	HCPST shared meeting evaluation link for attendees to complete.
<b>Adjournment</b>	A motion was adjourned by Claudia and a second by Jose Lugo. The meeting was adjourned at 11:47 am by Jess Diaz.
<b>Meeting Documents</b>	
<ul style="list-style-type: none"> <li>• Draft Data and Research Meeting Minutes 10/22/25.pdf</li> <li>• NJHPG Data and Research Committee Agenda 11/26/25.pdf</li> </ul>	



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