

New Jersey HIV Planning Group Data and Research Committee Meeting Agenda

Wednesday, February 26th, 2025
Electronic Meeting via ZOOM Video Conference

Angela Petrone
Co-Chair

Jessica Diaz
Co-Chair

The Data and Research Committee takes the lead in requesting data from the State and then analyzing and understanding the data received. The Committee is a resource for all other committees and their data needs.

*Please note all times are approximate		
10:00 am	Welcome & Moment of Silence	Jessica Diaz
10:05 am	Establishment of Agenda & Approval Meeting Minutes	Jessica Diaz/ HCPST
10:10 am	Introductions <i>Name & Expertise/Type of Work</i>	Jessica Diaz
10:20 am	Review Evaluation & Cycle Work Plan	HCPST
10:30 am	Old Business <ul style="list-style-type: none"> • Finalize System Activity 5.1 	Jessica Diaz
11:45 am	Data and Research Committee Agenda Next Meeting: March 26th, 2025	Jessica Diaz
11:50 am	Announcements	Jess Diaz
11:55 am	Meeting Evaluation	HCPST
12:00 pm	Adjournment*	Jessica Diaz

HCPST – HIV Community Planning Support Team

Members of Committee (Quorum: 3): Angela Petrone, John Nelson, Jess Diaz, Rosie Ruiz, & Steve Dunagan

Reminder: Please raise your hand or use the chat box to contribute to the conversation.



The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

New Jersey HIV Planning Group
Data and Research Committee Meeting Minutes
Wednesday, January 29, 2025
 Electronic Meeting via ZOOM Video Conference

ATTENDANCE			
NJHPG Member			
Angela Petrone	P	John Nelson	A
James Valentin	P	Rosie Ruiz	P
Committee Member			
Jessica Diaz	P		P
Steven Dunagan	P		
Non-voting Attendees			
Barbara Teh, Emmanuel Gamarra, Heidi Haiken, Rekha Damaraju, Shwetha Kamath,			
HIV Community Planning Support Team			
Dottie Rains-Dowdell	P	Taylor Lightner	P

P- Present; A- Absent; LoA – Leave of absence



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AGENDA	
Item	Discussion
Welcome and Moment of Silence	Jessica Diaz welcomed attendees and began the meeting at 10:03am followed by a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of Agenda & Meeting Minutes	<p>Angela Petrone reviewed the meeting Agenda. Steve Dunagan Nelson motioned to approve the agenda, seconded by Jessica Diaz and was voted on and approved.</p> <p>Angela Petrone reviewed the December’s Meeting Minutes. Angela motioned to approve the Meeting Minutes, seconded by Steve Dunagan. The Meeting Minutes were voted on and approved.</p>
Introductions	Jessica Diaz asked attendees to introduce themselves and share their expertise/area of work.
December Evaluation Review	<p>The Support Team reviewed December’s Meeting Evaluation with attendees. There were 7 people who attended the meeting and 5 people who responded to the evaluation; 3 Committee Members, 1 NJHPG Member, 1 State Representative & 1 guest.</p> <ol style="list-style-type: none"> 1. I felt prepared to participate in the meeting: <ul style="list-style-type: none"> • 100% agreed 2. What questions do you have for DHSTS? <ul style="list-style-type: none"> • None at this time (x2) 3. Final Comments, Questions, or Concerns <ul style="list-style-type: none"> • It was a great meeting/
NJHPG Overview	The Support Team reviewed the 2024 Look Back/2025 Look Ahead and NJHPG Overview PowerPoint presentations. The overview covered the



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	<p>Purpose of NJHPG, the five priority populations, the goal of the Data and Research Committee and the 3P's of making Recommendations to NJDOH. Additionally, the team highlighted the Cycle 4 Work Plan, with a focused discussion on drafting System Activity 5.1 as part of the committee's work for the day.</p> <p>System Activity 5.1 – Increase awareness of HIV-related disparities through data collection, analysis, and dissemination of findings.</p>
<p>New Business</p>	<p>Angela Petrone and Jessica Diaz transitioned the Committee to New Business-Systems Activity 5.1 Education Didactic. The information covered the NJ Department of Health update, what is happening in NJ currently and possible recommendation ideas.</p> <p>The committee developed recommendations for System Activity 5.1, which include the following:</p> <ol style="list-style-type: none"> 1. Data Sharing Updates: Provide regular updates to funded sites on the progress of data-sharing agreements established by NJDOH. 2. Integrated Tracking System: Develop a statewide integrated tracking system for HIV prevention data to improve monitoring and coordination. 3. Primary Care Data Collaboration: Work with primary care providers (non-Ryan White) to collect viral load and antibody testing data to enhance care, treatment, and prevention efforts. 4. CDRSS Enhancement: Add a viral load tracking section to the Communicable Disease Reporting Surveillance System (CDRSS) for improved data capture.



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	<p>5. Data Dissemination Schedule: Establish a regular schedule (quarterly or biannual) for data dissemination to help PMOs share information with their sites effectively.</p> <p>6. Surveillance Representation: Ensure ongoing surveillance representation at Data and Research Committee meetings to enhance collaboration and data utilization.</p> <p>7. Cluster Detection Reporting:</p> <ul style="list-style-type: none"> • Share identified cluster information with regional providers within 30 days for timely intervention. • Improve understanding and clarify the cluster detection reporting policy to ensure effective communication and response. <p>The stakeholder identified to assist with these recommendations is the Surveillance Unit at NJDOH.</p>
<p>Data and Research Committee Agenda Next Meeting: February 26, 2025</p>	<p>The next meeting will be on February 26, 2025 from 10am to 12pm. HCPST shared the meeting agenda for this meeting.</p>
<p>Announcements</p>	<p>Jessica Diaz transitioned to ask the attendees if there are any new announcements.</p> <p>Retirement Recognition: Acknowledgment of Roseanne Marone from Robert Wood Johnson, a longtime nurse and program coordinator, for her contributions.</p> <p>Steve Dunagan mentioned an upcoming Wellness Event in Trenton on February 27th from 10am-2pm:</p> <ul style="list-style-type: none"> • Organized by Jose Carabalo and the Harm



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	<p>Reduction Team to support individuals with substance use experience, including pregnant women and sex workers.</p> <ul style="list-style-type: none"> • Services include HIV, Hepatitis C, and potential syphilis testing, condom distribution, fentanyl drug testing education, clothing giveaway, showers, and wound care (pending confirmation). • Event will take place at Quaker House in Downtown Trenton. • Flyer will be shared once available and members are encouraged to attend and support the event.
Meeting Evaluation	HCPST shared meeting evaluation link for attendees to complete.
Adjournment	Angela Petrone adjourned the meeting at 11:31 am. Motioned by Steve Dunagan, seconded by James Valentin

Meeting Documents

- Draft Data and Research Meeting Minutes 1/29/25.pdf
- NJHPG Data and Research Committee Agenda_2.26.25.pdf
- Draft System 5.1 Recommendations



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