

# New Jersey HIV Planning Group Integrated Plan Committee Meeting Agenda

Wednesday, April 2<sup>nd</sup>, 2025  
10am-12pm

**Tameka Allen**  
Co-Chair

**Allison Delcalzo-Berens**  
Co-Chair

*The Integrated Plan Committee supports the development and maintenance of a comprehensive, integrated plan, in partnership with the other grantees that reviews HIV care and prevention services across the State on a 3-year cycle per guidance from CDC & HRSA. This Committee is assigned fulfilling recommendations and assigning activities to the working committee each cycle.*

**\*Please note all times are approximate**

10:00am	Welcome & Moment of Silence Establishment of Agenda Review and Approval of Meeting Minutes	Allison Delcalzo-Berens
10:10am	Introductions • <i>Name &amp; Organization</i>	Tameka Allen
10:20am	Evaluation Review & NJHPG Overview	HCPST
10:25am	Old Business • Finalize Recommendations for System 5.4	Allison Delcalzo-Berens & Tameka Allen
10:40am	New Business • Policy Activity 5.5 Education Didactic • Draft Recommendations for Policy Activity 5.5	Allison Delcalzo-Berens & Tameka Allen
11:40am	Draft Integrated Plan Committee Agenda <i>Next Meeting: May 7<sup>th</sup>, 2025</i>	Tameka Allen
11:45am	Committee Announcements & Public Comments • <i>Information Sharing (Legislative Updates)</i>	Allison Delcalzo-Berens
11:55am	Evaluation	HCPST
12:00pm	Adjournment	Tameka Allen

**Members of Committee (Quorum: 4):** Allison Delcalzo-Berens, Jill York, Kathy Ahearn-O'Brien, Karen Walker, Tameka Allen, George Lowe



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**New Jersey HIV Planning Group**  
**Integrated Planning Committee Meeting**  
**Minutes**

**Wednesday, March 5<sup>th</sup>, 2025**  
 Electronic Meeting via ZOOM Video Conference

<b>ATTENDANCE</b>			
<b>NJHPG Members</b>			
Allison Delcalzo-Berens	<b>P</b>	Luis Otano	<b>P</b>
George Lowe	<b>A</b>	Monique Springer	<b>P</b>
Karen Walker	<b>P</b>	Tameka Allen	<b>P</b>
<b>Committee Member</b>			
Jill York	<b>P</b>	Kathy Ahearn-O'Brien	<b>P</b>
<b>Non-Voting Member</b>			
Alex Flores, Barbara Teh, Carol Vincent, Charla Cousar, Jerome Pipes, Karyn Berk, Renee Cirillo, Shwetha Kamath, Victor Bedoya			
<b>HIV Community Planning Support Team</b>			
Dottie Rains-Dowdell	<b>P</b>	Taylor Lightner	<b>P</b>

*P- Present; A- Absent; LoA – Leave of absence*

<b>AGENDA</b>	
<b>Item</b>	<b>Discussion</b>



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<b>Welcome and Moment of Silence</b>	Tameka Allen began the meeting at 10:01 am and welcomed all members & guests. She then followed with a moment of silence to honor those lost to HIV and those still fighting the virus.
<b>Approval of the Agenda</b>	Tameka Allen reviewed the agenda with the Committee. Allison Delcalzo-Berens motioned to approve the agenda, seconded by Karen Walker. HCPST conducted a vote, and the motion passed.
<b>Approval of Meeting Minutes</b>	Tameka Allen reviewed the past Meeting Minutes with the Committee. Karen Walker motioned to approve the minutes, seconded by Kathy O'Brien. HCPST conducted a vote, and the motion passed.
<b>Introductions</b>	Allison Delcalzo-Berens started introductions by asking attendees to unmute and introduce themselves.
<b>Evaluation Review</b>	<p>The HCPST presented the past Evaluation. There were 5 responses; 2 NJHPG Members, 1 Committee Member, &amp; 2 Guests.</p> <ol style="list-style-type: none"> <li>1) What questions do you have for the DOH? <ul style="list-style-type: none"> <li>• No, N/A (x3)</li> </ul> </li> <li>2) What questions do you have for the HIV Community Planning Support Team? <ul style="list-style-type: none"> <li>• None (x3)</li> </ul> </li> <li>3) Final Comments, Questions, Concerns. <ul style="list-style-type: none"> <li>• None</li> <li>• Great meeting as always</li> <li>• Excellent meeting and presentation. Great discussion.</li> </ul> </li> </ol>
<b>NJHPG Overview</b>	<p>The Support Team next presented the Integrated Plan Committee Overview PPT. They walked the Committee through a PPT the information is listed below.</p> <p><u>Goal of NJHPG</u></p> <ul style="list-style-type: none"> <li>• We are a planning body that works through the NJ</li> </ul>



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	<p>Integrated Plan with the goal of ending the transmission of HIV within the state of New Jersey.</p> <ul style="list-style-type: none"> <li>• The 120+ Activities listed within the Integrated plan explains what need to happen to achieve the goal of ending the epidemic.</li> <li>• It is up to the individual committees to inform the Department of Health how they would like these activities to be implemented.</li> <li>• NJHPG fulfills that role of planning through the completion of SMARTIE Recommendations.</li> </ul> <p><u>Priority Populations</u></p> <ul style="list-style-type: none"> <li>• Black, Hispanic, White MSM- 25 years old - 44 years old</li> <li>• Males who inject drugs</li> <li>• Black &amp; Hispanic Heterosexual Females- 25 years old - 44 years old</li> <li>• Transgender Women</li> <li>• Youths</li> <li>• Others; Sex workers, Immigrants, Older Adults, Disabled &amp; Justice Involved Individuals</li> </ul> <p><u>Purpose &amp; Objectives of the Integrated Plan Committee</u></p> <ul style="list-style-type: none"> <li>• The Integrated Plan Committee supports the development and maintenance of a comprehensive, integrated plan, in partnership with the other grantees that reviews HIV care and prevention services across the State on a 3-year cycle per guidance from CDC &amp; HRSA.</li> <li>• This Committee is assigned with fulfilling recommendations and assigning activities to the working committee each cycle.</li> <li>• SMARTIE Recommendation Process- <a href="https://public.3.basecamp.com/p/7g2s3WaZraXKypVUmFewPwmG">https://public.3.basecamp.com/p/7g2s3WaZraXKypVUmFewPwmG</a></li> </ul>
<b>Old Business</b>	<p>Allison Delcalzo-Berens next transitioned the Committee to Old Business to finalize their recommendations for Stigma Activity 5.3.</p> <p>Stigma Activity 5.3 - Train healthcare providers on conducting behavioral health assessments using a trauma-</p>



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informed approach.

Action Steps:

1. Invite CAI and NJTACD to present at an NJHPG General Assembly meeting on activities and outcomes of the trauma informed training.
  - a. *Stakeholders Involved/Needed*
    - DHSTS, CAI, NJTACD
  - b. Is this task measurable?  Yes  No  
*Deliverables;*
    - NJHPG can request NJTACD and CAI to present at an NJHPG General Meeting.
  - c. *Due by; 06/01/2025*
  
2. Highly recommend that all DHSTS or Ryan White funded sites implement regularly scheduled trauma-informed training for their staff.
  - a. *Stakeholders Involved/Needed*
    - DHSTS, Funded Agencies, Providers (medical case managers, anyone doing intake/triage or reception, community health workers, care coordinators; providers at urgent care centers, emergency rooms, and private practices)
  - b. Is this task measurable?  Yes  No  
*Deliverables;*
    - Identify sites that already implement trauma-informed trainings.
    - Identify other CEU courses around Trauma informed care to continue training all staff- such as NJTACD, AETC, AETC new England, Care Quest institute for dental providers Prevention Resource Network
  - c. *Due by;*
  
3. Identify current resources and ensure they are readily available to providers. (The purpose of this is to eliminate the barrier of not knowing where to



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	<p>refer clients when conducting behavioral health assessments).</p> <p><i>a. Stakeholders Involved/Needed</i></p> <ul style="list-style-type: none"> <li>• FindHelp, 211, Unite Us</li> </ul> <p><i>b. Is this task measurable?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>Deliverables;</i></p> <ul style="list-style-type: none"> <li>• Inform healthcare providers about FindHelp and other resources that are available to them. This can be done through social media, websites, etc.</li> </ul> <p><i>c. Due by; 9/1/25</i></p> <p>4. Review BHIP recommendations and establish a TA or training protocol.</p> <p><i>a. Stakeholders Involved/Needed</i></p> <ul style="list-style-type: none"> <li>• DOH, NJTACD</li> </ul> <p><i>b. Is this task measurable?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>Deliverables;</i></p> <ul style="list-style-type: none"> <li>• Invite DHSTS to provide a formal presentation at an NJHPG General Assembly Meeting,</li> </ul> <p><i>c. Due by; 6/1/2025</i></p>
<p><b>New Business</b></p>	<p>Tameka Allen next transitioned the Committee to New Business. They first reviewed the System Activity 5.4 Education Didactic which is summarized below.</p> <p>System Activity 5.4 - Encourage all healthcare payers to include HIV testing and linkage to HIV/AIDS care as a healthcare provider quality measure. (NHAS 3.4.2)</p> <p>National HIV/AIDS Strategy</p> <p>3.4 - Address social and structural determinants of health and co-occurring conditions that impede access to HIV services and exacerbate HIV-related disparities.</p> <ul style="list-style-type: none"> <li>• 3.4.2 - Adopt policies that reduce cost, payment, coverage, and/or access barriers to improve the delivery and receipt of services for people with or</li> </ul>



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	<p>who experience risk for HIV.</p> <p>NJDOH Update:</p> <ul style="list-style-type: none"> <li>• At this time, DOH is not situated to negotiate with private insurance, but would encourage advocacy groups to pursue. We will prioritize discussing with Medicaid after onboarding a system to enroll individuals in silver level insurance and pay premiums and co-pays/deductibles - 2026</li> </ul> <p>What is a healthcare payer? An entity that covers the cost of healthcare services:</p> <ul style="list-style-type: none"> <li>• Insurance Companies</li> <li>• Government Programs</li> <li>• Employers</li> <li>• Individuals</li> </ul> <p>What is a healthcare provider quality measure? A tool used to assess and track data about care outcomes, patient experience, and the efficiency of existing systems and structures.</p> <p>When trying to form Action Steps, the Committee considered the fact that this might require legislative change and therefore would be out of the DOH's hands. The only thing that can possibly be done is have a DOH representative take this recommendation to GAC. The Committee will discuss this at the next meeting.</p>
<p><b>Community Announcement, Public Comments, and Legislative Updates</b></p>	<p>Tameka Allen then asked attendees to share any updates or announcements.</p>
<p><b>Agenda for next meeting</b></p>	<p>Next meeting on April 2nd from 10am to 12pm, the committee will continue finalizing recommendations for</p>



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March 5th, 2025	System Activity 5.4.
<b>Evaluation</b>	HCPST shared evaluation link for feedback on today's meeting. Results will be presented at the next meeting.
<b>Adjournment</b>	Allison Delcalzo-Berens asked for a motion to adjourn the meeting. Kathy Ahearn-O'Brien motioned, seconded by Jill York. The meeting adjourned at 11:44am.

**Meeting Documents**

- Draft Integrated Plan Committee Agenda
- DRAFT NJHPG Integrated Planning Committee Meeting Minutes
- Committee Evaluation
- Stigma Activity 5.3 Recommendations
- System Activity 5.4 Education Didactic



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