

New Jersey HIV Planning Group

Priority Setting Committee Meeting Agenda

Wednesday, May 13th, 2026
Electronic Meeting via
Microsoft Teams

Kevin E. Taylor
Co-Chair

Justin Almodovar
Co-Chair

The Priority Setting Committee is responsible for understanding and accessing where services are now and where they need to be.

***Please note all times are approximate**

10:00am	Welcome & Moment of Silence Establishment of Agenda Review and Approval of Meeting Minutes (March and April)	Justin Almodovar
10:15am	Evaluation Review & NJHPG Overview	HCPST
10:30am	New Business - Review Didactic for Program Activity 7.3, 7.4, 7.5 7.7, & 7.11 - Draft Recommendation for Program Activity 7.3, 7.4, 7.5, 7.7, & 7.11	Justin Almodovar & Kevin E. Taylor
11:40am	Priority Setting Committee Agenda Next Meeting: June 10, 2026	Kevin E. Taylor
11:45am	New Announcements and Events	Justin Almodovar
11:55am	Meeting Evaluation	HCPST
12:00pm	Adjournment	Kevin E. Taylor

HCPST – HIV Community Planning Support Team

Voting Members (Quorum; 4) - Samarie Rivera, Kevin Taylor, Amy Pereira, Monique Springer, Rafael Kaipa, & Justin Almodovar



The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

New Jersey HIV Planning Group

Priority Setting Committee Meeting Minutes

Wednesday, May 13th, 2026

ATTENDANCE			
NJHPG Member			
Amy Pereira	P	Kevin E. Taylor	P
Samarie Rivera	P	Monique Springer	A
Rafael Kaipa	P	Justin Almodovar	P
Claudia Ortiz	P	Johanne Rateau	P
Saquan Stevenson	P		
Committee Member			
Raymond Welsh	P		
Non-voting Attendees			
Alicia Parker, Jamie Steiger, Judy Collins, Luz Ulloa, Nahid Suleiman,			
HIV Community Planning Support Team (HCPST)			
Dottie Dowdell	P	Deyonna Pope	P

P- Present; A- Absent; LoA – Leave of absence



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AGENDA	
Item	Discussion
Welcome and Moment of Silence	Justin Almodovar welcomed attendees and began the meeting at 10:06am and then led the committee in a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of Agenda & Meeting Minutes	Justin Almodovar reviewed the meeting Agenda and March and April's meeting minutes. Justin Almodovar reviewed the meeting Agenda and March and May's meeting minutes. A poll was conducted by the HCPST and the agenda and both months' minutes were approved.
Review of April's Evaluation and Overview	The Support Team reviewed April's Meeting Evaluation with attendees. 7 people attended the Priority Setting meeting. 7 people responded to the evaluation: 7 NJHPG Members, 0 Committee Members, & 4 guests. - What questions do you have for DSSUS? - NONE, N/A, None at this time (4) - It would be great if the DOH brings up programs that they have phasing out to this table. Especially when they were the DOH is the main funder for the population. Is this something that can happen moving forward. - Final Comments, Questions, Concerns - None - It's nice to see how well we work together to get this done so efficiently. Excellent meeting. - Safe travels to the Biomedical Summit - Great meeting, great group of the best folks. The Support Team reviewed the NJHPG Overview to orient potential new guests and to refresh returning guests and members on the purpose of the NJHPG and the role of the Priority Setting Committee
New Business	Justin and Kevin E. Taylor review didactic and draft recommendation for Program Activities 7.3, 7.4, 7.5, 7.6. 7.7, & 7.11. Action Step 1: Supporting the development of a centralized marketing platform that enables CBOs, clinics, and agencies to access toolkits and resources developed by the François Xavier Bagnoud Center. Stakeholders Involved/Needed:



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	<i>Fireworks - FindHelp, NJHPG, Boys and Girls Club, The BOOM Agency</i> • Is this task measurable? ☐ Yes ☐ No • Deliverables; c. Due by; • Action Step 2: Develop an HIV cultural competency/stigma Training for OBGYN, Primary Care, Dentists, (Community Leads/Influencers having access), Family Planning Clinics, Doulas that would include the Starter Pack distribution • Stakeholders Involved/Needed • Is this task measurable? ☐ Yes ☐ No • Deliverables. c. Due by;
Next Committee Meeting June 10, 2026	The next meeting will be on June 10, 2026, from 10am to 12pm.
Attendee Announcements	HCPST reminded that event announcements for vending kit opportunities can be sent to James Valetin. Saquan announced registry information for Newark Pride that's happening July 13th to the 19th http://www.newarkpride.org/ Ray Welsh announced the Community Wellness Fair https://www.njbuddies.org/june-13th-buddies-of-nj-resource-community-wellness-fair/ Saquan Stevenson also announced the flag raising event happening at City Hall. Justin Almodovar mentioned Asbury Park Pride festival happening on the 7th of June. Kevin E. Taylor announced The Garden State Equality every year hosts the Equality Bowl, at Asbury Lanes on Friday, June 5th. HCPTS announced North and Southern region focus groups and to look out for the details in the follow up email.
Evaluation	HCPST shared a link to the meeting evaluation.



Adjournment

Meeting was closed at 11:39am with a motion to adjourn by Justin Almodovar and a second by Saquan Stevenson.

Meeting Documents

- DRAFT NJHPG Priority Setting Committee Agenda_6.10.2026
- DRAFT NJHPG Priority Setting Committee Meeting Minutes_ 5.13.2026



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