

# New Jersey HIV Planning Group Integrated Plan Committee Meeting Agenda

**Wednesday, February 4<sup>th</sup>, 2026**  
**10am-12pm**

**Tameka Allen**  
Co-Chair

**Angela Petrone**  
Co-Chair

*The Integrated Plan Committee supports the development and maintenance of a comprehensive, integrated plan, in partnership with the other grantees that reviews HIV care and prevention services across the State on a 3-year cycle per guidance from CDC & HRSA. This Committee is assigned fulfilling recommendations and assigning activities to the working committee each cycle.*

**\*Please note all times are approximate**

10:00am	Welcome & Moment of Silence Establishment of Agenda Review and Approval of Meeting Minutes	Tameka Allen
10:10am	Introductions • <i>Name &amp; Organization</i>	Tameka Allen
10:20am	Evaluation Review & NJHPG Overview	HCPST
10:30am	Old Business: • Name Changes & Description	Tameka Allen
10:45am	New Business • Program Activity 6.11-6.14 Education Didactic • Draft Recommendations for Program Activity 6.11-6.14	Tameka Allen
11:40am	Draft Integrated Plan Committee Agenda <i>Next Meeting: March 4th, 2026</i>	Tameka Allen
11:45am	Committee Announcements & Public Comments	Tameka Allen
11:55am	Evaluation	HCPST
12:00pm	Adjournment	Tameka Allen

**Members of Committee (Quorum: 3):** Allison Delcalzo-Berens, Angela Petrone, Kathy Ahearn-O'Brien, Tameka Allen, Karen Walker



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# New Jersey HIV Planning Group Integrated Planning Committee Meeting Minutes

**Wednesday, January 7<sup>th</sup>, 2026**  
Electronic Meeting via Microsoft Teams

<b>ATTENDANCE</b>			
<b>NJHPG Members</b>			
Allison Delcalzo-Berens	<b>P</b>	Luis Otano	<b>A</b>
Karen Walker	<b>P</b>	Tameka Allen	<b>P</b>
Angela Petrone	<b>P</b>		
<b>Committee Member</b>			
Kathy Ahearn-O'Brien	<b>P</b>		
<b>Non-Voting Member</b>			
Charla Cousar, Karyn Berk, Renee Cirillo, Sandra Mercorelli, Shwetha Kamath, Victor Bedoya			
<b>HIV Community Planning Support Team</b>			
Dottie Rains-Dowdell	<b>P</b>	Taylor Lightner	<b>P</b>
Deyonna Pope	<b>A</b>		

*P- Present; A- Absent; LoA – Leave of absence*



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## AGENDA

Item	Discussion
<b>Welcome and Moment of Silence</b>	Tameka Allen began the meeting at 10:11 am and welcomed all members & guests. She then followed with a moment of silence to honor those lost to HIV and those still fighting the virus.
<b>Approval of the Agenda</b>	Tameka Allen reviewed the agenda with the Committee. Allison Delcalzo-Berens motioned, Angela Petrone seconded. HCPST conducted a vote, and the motion passed.
<b>Approval of Meeting Minutes</b>	Tameka Allen reviewed the past Meeting Minutes with the Committee. Angela Petrone motioned, Allison Delcalzo-Berens seconded HCPST conducted a vote, and the motion passed.
<b>Introductions</b>	Angela Petrone started introductions by asking attendees to unmute and introduce themselves.
<b>Evaluation Review</b>	<p>The HCPST presented the past Evaluation. There were 11 responses; 3 NJHPG Members, 3 Committee Members, &amp; 6 Guests.</p> <ol style="list-style-type: none"> <li>1) What questions do you have for the DOH? <ul style="list-style-type: none"> <li>• None, N/A (x3)</li> </ul> </li> <li>2) What questions do you have for the HIV Community Planning Support Team? <ul style="list-style-type: none"> <li>• None (x3)</li> </ul> </li> <li>3) Final Comments, Questions, Concerns. <ul style="list-style-type: none"> <li>• None (x3)</li> <li>• Great meeting!! Looking forward to continuing the work we do!</li> </ul> </li> </ol> <p>The Committee then engaged in a discussion about the 2</p>



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	<p>additional questions that were added to December’s Evaluation. The first was that the 10am-12pm time works best for everyone moving forward. The second was about the new Committee name. Based on the results, the new name will be Strategic Planning and Action Committee. The Committee shared that the description should match the work they do and make them stand out from the other Committees. The Co-Chairs will make some adjustments and present it to the Committee in February.</p>
<p><b>NJHPG Overview</b></p>	<p>The Support Team next presented the Integrated Plan Committee Overview PPT. They walked the Committee through a PPT. The information is listed below.</p> <p><u>Goal of NJHPG</u></p> <ul style="list-style-type: none"> <li>• We are a planning body that works through the NJ Integrated Plan with the goal of ending the transmission of HIV within the state of New Jersey.</li> <li>• The 120+ Activities listed within the Integrated plan explains what need to happen to achieve the goal of ending the epidemic.</li> <li>• It is up to the individual committees to inform the Department of Health how they would like these activities to be implemented.</li> <li>• NJHPG fulfills that role of planning through the completion of SMARTIE Recommendations.</li> </ul> <p><u>Priority Populations</u></p> <ul style="list-style-type: none"> <li>• Black, Hispanic, White MSM- 25 years old - 44 years old</li> <li>• Males who inject drugs</li> <li>• Black &amp; Hispanic Heterosexual Females- 25 years old - 44 years old</li> <li>• Transgender Women</li> <li>• Youths</li> <li>• Others; Sex workers, Immigrants, Older Adults, Disabled &amp; Justice Involved Individuals</li> </ul> <p><u>Purpose &amp; Objectives of the Integrated Plan Committee</u></p> <ul style="list-style-type: none"> <li>• The Integrated Plan Committee supports the development and maintenance of a comprehensive, integrated plan, in partnership with the other</li> </ul>



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	<p>grantees that reviews HIV care and prevention services across the State on a 3-year cycle per guidance from CDC &amp; HRSA.</p> <ul style="list-style-type: none"> <li>• This Committee is assigned with fulfilling recommendations and assigning activities to the working committee each cycle.</li> <li>• SMARTIE Recommendation Process-  <a href="https://public.3.basecamp.com/p/7g2s3WaZraXKypVUmFewPwmG">https://public.3.basecamp.com/p/7g2s3WaZraXKypVUmFewPwmG</a></li> </ul>
<p><b>DOH Report-Out</b></p>	<p>Renee Cirillo was present to share updates on Program Activity 1.1 - Create and promote public leadership opportunities for people with or who experience risk for HIV. The Action Step she reported on was Action Step 1 – Develop and implement a comprehensive initiative in collaboration with external partners to build capacity for and promote public leadership among individuals with lived experience.</p> <p>Renee shared that this is a realistic ask and there are 2 initiatives currently funded by DHSTS, which may fit under this (MVOS and CHW Project).</p> <p>The Committee asked if a DHSTS grant could provide funding for a program geared more toward helping PLWH gain leadership skills, rather than something that is made for staff/employees.</p> <p>Renee stated that these were great ideas and she will continue to update the Committee as things progress.</p>
<p><b>New Business</b></p>	<p>Tameka Allen transitioned the Committee to New Business and reviewed the Policy Activity 6.8 Education Didactic which is summarized below.</p> <p>Policy Activity 6.8 - Support the Attorney General’s “Immigrant Trust Directive,” which limits the types of voluntary assistance that New Jersey law enforcement officers may provide to federal civil immigration</p>



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	<p>authorities. Undocumented persons living with HIV/AIDS must be guaranteed safe care and support services.</p> <p>Questions to Consider:</p> <ul style="list-style-type: none"> <li>• What does "support" mean?</li> <li>• Does this mean a letter of support and if so, who will this come from?</li> <li>• Will this change with the new Attorney General?</li> </ul> <p>After further discussion, the Committee decided to put a pin in the Activity and move forward with the next Activity.</p>
<b>Community Announcement, Public Comments, and Legislative Updates</b>	<p>Tameka Allen asked the Committee to share any announcements.</p> <p>The Support Team shared that General Assembly will be on 1/15 at Rutgers Newark.</p>
<b>Agenda for next meeting</b> February 4th, 2026	Next meeting on February 4th, 2026 from 10am to 12pm, the committee will start to draft their next recommendation.
<b>Evaluation</b>	HCPST shared evaluation link for feedback on today's meeting. Results will be presented at the next meeting.
<b>Adjournment</b>	Tameka Allen asked for a motion to adjourn the meeting. Kathy Ahearn-O'Brien motioned, seconded by Karen Walker. The meeting adjourned at 11:33am.

**Meeting Documents**

- Draft Integrated Plan Committee Agenda
- DRAFT NJHPG Integrated Planning Committee Meeting Minutes
- Committee Evaluation



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