

# New Jersey HIV Planning Group Data and Research Committee Meeting Agenda

**Wednesday, September 24<sup>th</sup>, 2025**  
Electronic Meeting via ZOOM Video Conference

**Angela Petrone**  
Co-Chair

**Jessica Diaz**  
Co-Chair

The Data and Research Committee takes the lead in requesting data from the State and then analyzing and understanding the data received. The Committee is a resource for all other committees and their data needs.

<b>*Please note all times are approximate</b>		
10:00 am	Welcome & Moment of Silence Establishment of Agenda & Approval Meeting Minutes	Jess Diaz
10:10 am	Introductions <i>Name &amp; Expertise/Type of Work</i>	Jess Diaz
10:20 am	Review Evaluation & Cycle Work Plan	HCPST
10:25 am	<b>Old Business</b> <ul style="list-style-type: none"> <li>Review Finalized Draft- System Activity 5.2</li> </ul>	Jess Diaz
10:35 am	<b>New Business</b> <ul style="list-style-type: none"> <li>Review Didactic System Activity 5.9</li> <li>Draft Recommendations for System Activity 5.9</li> </ul>	Jess Diaz
11:30	<b>2026 Co-Chair Voting</b>	HCPST
11:45 am	Data and Research Committee Agenda <b>Next Meeting: October 22<sup>nd</sup>, 2025</b>	Jess Diaz
11:50 am	Announcements	Jess Diaz
11:55 am	Meeting Evaluation	HCPST
12:00 pm	Adjournment*	Jess Diaz

*HCPST – HIV Community Planning Support Team*

**Members of Committee (Quorum: 4): Angela Petrone, John Nelson, Jess Diaz, Rosie Ruiz, & Steve Dunagan, Claudia Ortiz, Syd Rosen**



The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

***\*Reminder: Please raise your hand or use the chat box to contribute to the conversation.\****



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# New Jersey HIV Planning Group Data and Research Committee Meeting Minutes

**Wednesday, August 27, 2025**  
Electronic Meeting via ZOOM Video Conference

<b>ATTENDANCE</b>			
<b>NJHPG Member</b>			
Angela Petrone	<b>LOA</b>	James Valentin	<b>P</b>
Claudia Ortiz	<b>A</b>	John Nelson	<b>P</b>
Rosie Ruiz	<b>P</b>	Jose Lugo	<b>P</b>
Luis Otano	<b>P</b>	Saquan Stevenson	<b>P</b>
Syd Rosen	<b>P</b>		
<b>Committee Member</b>			
Jessica Diaz	<b>P</b>		
<b>Non-voting Attendees</b>			
Heidi Haiken, Ayo Ajiboye, Rekha Damaraju, Shwetha Kamath, Ena Omoike			
<b>HIV Community Planning Support Team</b>			
Deyonna Pope	<b>P</b>	Taylor Lightner	<b>P</b>

*P- Present; A- Absent; LoA – Leave of absence*



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<b>AGENDA</b>	
<b>Item</b>	<b>Discussion</b>
<b>Welcome and Moment of Silence</b>	Jessica Diaz welcomed attendees at 10:08AM and began the meeting followed by a moment of silence to honor those lost to HIV and those still fighting the virus.
<b>Approval of Agenda &amp; Meeting Minutes</b>	<p>Jessica Diaz reviewed meeting agenda and July's Meeting Minutes.</p> <p>Agenda was first motioned to approve by Syd Rosen and a second was made Jose Lugo.</p> <p>The Support Team conducted a poll and the Agenda was approved.</p> <p>The first motion to approve on meeting minutes was by Syd Rosen and a second made by Jose Lugo.</p> <p>The Support Team conducted a poll for July's meeting minutes and July's Meeting Minutes were approved.</p>
<b>Introductions</b>	Jessica Diaz asked attendees to introduce themselves and share their expertise/area of work.
<b>July's Evaluation Review</b>	<p>The Support Team reviewed June's Meeting Evaluation with attendees. There were 10 people who attended the meeting and 7 people who responded to the evaluation; 3 NJHPG, 3 Committee Members, 1 State Representative &amp; 2 guests.</p> <p>What questions do you have for DHSTS?</p> <ul style="list-style-type: none"> <li>• None (2)</li> </ul> <p>Final Comments, Questions, or Concerns</p>
<b>NJHPG Overview</b>	The Support Team reviewed the NJHPG Overview PowerPoint presentation. The overview covered the



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	<p>Purpose of NJHPG, the five priority populations, the goal of the Data and Research Committee and the 3P's of making Recommendations to NJDOH. Additionally, the team highlighted the Cycle 4 Work Plan.</p>
<b>Old Business</b>	<p>Jess Diaz transitioned to finalized draft of recommendation of System Activity 5.2.</p> <p>Action Step1: Engage DHSTS funded healthcare facilities who are conducting routinized HIV testing to identify effective implementation strategies and common barriers with conducting routine HIV testing</p> <p>a. <i>Stakeholders Involved/Needed: DOH/NJ Healthcare systems/Funded Outreach and Community Health Worker sites</i></p> <p>b. Is this task <b>measurable</b>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>Deliverables;</i></p> <ul style="list-style-type: none"> <li>• Collect and analyze data from healthcare facilities currently implementing routine HIV testing via FOCUS.</li> <li>• Develop interventions to address barriers identified through data collection with the purpose of increasing routine HIV testing conducted at participating healthcare facilities.</li> <li>• Identify healthcare facilities who have normalized routine HIV testing and select staff who can offer mentorship to providers who are not currently incorporating routine HIV testing (i.e. buddy system)</li> </ul>



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*Due by; 3/1/26*

Action Step 2: Conduct outreach to facilities who are currently not incorporating routine HIV testing into their practices in alignment with current CDC guidelines with the goal of a minimum of 5 facilities implementing routinized HIV testing

a. *Stakeholders Involved/Needed: DOH/NJ Healthcare systems/Funded Outreach and Community Health Worker sites*

b. Is this task **measurable**? ☒ Yes ☐ No

*Deliverables;*

- Disseminate the existing Dear Colleague letter through hospital networks and listservs.
- Develop an implementation plan focusing efforts on high HIV incidence areas
- Share data and best practices with healthcare facilities not yet participating.
- Identify and engage hospital clinical leadership (nursing and medical) to build internal buy-in and drive implementation.
- Provide training to support clinical staff and offer mentorship for providers on routine HIV testing conversations

c. *Due by; 9/1/26 (DOH check in 3/27/26)*

Action Step 3: Support new and ongoing implementation of routinized HIV testing in healthcare facilities



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	<p>a. <i>Stakeholders Involved/Needed</i></p> <p>b. Is this task <b>measurable</b>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>DHSTS Deliverables;</i></p> <ul style="list-style-type: none"> <li>Disseminate evidence-based strategies and their ongoing outcomes from participating facilities from Action Steps 1 &amp; 2 every 6 months.</li> <li>Identify evidence-based strategies</li> </ul> <p><i>Due by; 3/1/26</i></p> <p>Action Step 4: Support the implementation of aligned state policy and funding strategies to increase the number of facilities conducting routine HIV testing</p> <p>a. <i>Stakeholders Involved/Needed</i></p> <p>b. Is this task <b>measurable</b>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>Deliverables;</i></p> <ul style="list-style-type: none"> <li>A representative will bring this to a Governor's Advisory Council meeting</li> </ul> <p><i>Due by;</i></p>
<b>New Business</b>	<p>NJDOH Report Out Updates</p> <p>The Support Team presented the Education Didactic for System Activity 5.2 Work with New Jersey's healthcare systems to incorporate prompts and electronic health records to facilitate routine HIV testing.</p> <p>Jessica lead drafting Recommendations of System Activity 5.2.</p>



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<b>2026 Co-Chair Nominations</b>	The support team lead co-chair nominations for 2026. Those nominated were: Syd Rosen, John Nelson, Jess Diaz
<b>Data and Research Committee Agenda</b> Next Meeting: September 24, 2025	The next meeting will be on <b>September 24th from 10am to 12pm.</b>
<b>Announcements</b>	<p>Jessica Diaz and The Support Team transitioned into highlights and announcements.</p> <p>Syd Rosen mentioned September 30<sup>th</sup> WJP, Screen NJ, and the Pride Center are doing an event at the Pride Center in Highland Park. National Gay Men's HIV Awareness Day, and Prostate Cancer Awareness Month.</p>
<b>Meeting Evaluation</b>	HCPST shared meeting evaluation link for attendees to complete.
<b>Adjournment</b>	A motion was adjourned by Syd Rosen and a second by Rosie Ruiz. The meeting was adjourned at 11:54 am by Jess Diaz.
<b>Meeting Documents</b>	
<ul style="list-style-type: none"> <li>• Draft Data and Research Meeting Minutes 8/27/25.pdf</li> <li>• NJHPG Data and Research Committee Agenda 9/24/25.pdf</li> <li>• Draft System Activity 5.2 Recommendation</li> </ul>	



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