

New Jersey HIV Planning Group Data and Research Committee Meeting Agenda

Wednesday, June 24th, 2026
Electronic Meeting via Zoom

Jose Lugo
Co-Chair

Jessica Diaz
Co-Chair

The Data and Research Committee takes the lead in requesting data from the State and then analyzing and understanding the data received. The Committee is a resource for all other committees and their data needs.

*Please note all times are approximate		
10:00 am	Welcome & Moment of Silence Establishment of Agenda & Approval Meeting Minutes	Jose Lugo
10:10 am	Introductions: <i>Name & Expertise/Type of Work</i>	Jose Lugo
10:20 am	Committee Overview and Review Evaluation	HCPST
10:45 am	Old Business Finalize Draft Recommendations for System Activity 7.2 & 6.3	Jose Lugo
11:40 am	Data and Research Committee Next Meeting: September 23, 2026 Meeting	Jose Lugo
11:45 am	Announcements	Jose Lugo
11:55 am	Meeting Evaluation	HCPST
12:00pm	Adjournment*	Jose Lugo

HCPST – HIV Community Planning Support Team

Members of Committee (Quorum: 4): John Nelson, Jess Diaz, Rosie Ruiz, Claudia Ortiz, Syd Rosen, & Jose Lugo, Sheree Beacham

Reminder: Please raise your hand or use the chat box to contribute to the conversation.



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New Jersey HIV Planning Group
Data and Research Committee Meeting
Minutes

Wednesday, June 24, 2026
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ATTENDANCE			
NJHPG Member			
Angela Petrone	P	Luis Otaño	P
Claudia Ortiz	LOA	Rosie Ruiz	P
John Nelson	P	Sheree Beacham	P
Jose Lugo	P	Syd Rosen	P
Committee Member			
Jessica Diaz	A		
Non-voting Attendees			
Mohammed Saifuddin & Shwetha Kamath			
HIV Community Planning Support Team			
Deyonna Pope	P	Melanie Mercado-Miller	P
Luce Morgan	P		

P- Present; A- Absent; LoA – Leave of absence



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AGENDA	
Item	Discussion
Welcome and Moment of Silence	Jose Lugo called the meeting to order and noted that Co-Chair Jessica Diaz was absent. He led the committee in a moment of silence to remember those lost to HIV/AIDS and to recognize the resilience of individuals living with HIV.
Approval of Agenda & Meeting Minutes	Deyonna Pope noted a correction to the agenda regarding the next meeting month. John Nelson made a motion to approve the agenda, which was seconded by Jose Lugo and approved unanimously via a Zoom poll. The minutes from the May 27th meeting were reviewed. John Nelson motioned to approve the minutes, seconded by Rosie Ruiz, and the motion carried via a poll.
Introductions	Committee members, state representatives, and guests introduced themselves, stating their names, organizations, and areas of expertise: • Jose Lugo (Co-Chair, New Jersey Housing Collaborative) • Deyonna Pope (Project Coordinator, NJHPG / HCPST) • Rosie Ruiz (Committee Member, Director of Prevention, Hyacinth Foundation) • John Nelson (Committee Member, FXB Center School of Nursing, Rutgers) • Heidi Haiken (Director of Quality, FXB Center, Rutgers School of Nursing) • Luis Otaño (PrEP Counselor, Cooper Hospital) • Syd Rosen (Committee Member, Counselor, Robert Wood Johnson Medical School) • Rekha Damaraju (Data Management, New Jersey Department of Health) • Shweta Kamat (Data Analyst & Data to Care Lead, New Jersey Department of Health) • Angela Petrone (Developer, New Jersey Department of Health)

	• Luce Morgan (NJ TACD) • Sheree Beacham (Committee Member)
Committee Overview and Review Evaluation	Deyonna Pope provided an overview of the NJHPG planning body, noting its focus on the integrated plan containing 122 activities aimed at ending HIV transmission in New Jersey. The group prioritizes the more than five specific populations and fulfills its role through SMARTIE recommendations. The core goal of the Data and Research Committee remains requesting, analyzing, and understanding state data to serve as a resource for all other NJHPG committees. The committee reviewed the meeting evaluation from May, noting 11 attendees with 6 completed evaluations. No outstanding questions or concerns had been raised for the Department of Health Division of Syndemic and Substance Use Services (DSSUS).
Old Business	The committee focused finalizing Draft Recommendations for System Activity 7.2 & 6.3. Began by defining timelines and clarifying language for the unified, user-friendly online enrollment system designed to integrate Ryan White HIV/AIDS programs, ADAP, and PrEP services. Action Step 1 (Centralized Online ADAP Enrollment Application via Salesforce) Discussion: Heidi Haiken and John Nelson sought clarification regarding the phrase "automated enrollment triggers" and how case managers would monitor enrollment status to prevent duplicate efforts. Clarification: Angela Petrone joined the meeting and clarified that the Salesforce system will allow both clients and case managers to log into linked accounts, enabling electronic signatures and automated eligibility verification based on system criteria. Amendments: The committee agreed to add "preliminary beta testing" as a mandatory

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	deliverable prior to statewide open enrollment, suggesting a small-scale rollout with select agencies (e.g., Hyacinth and FXB Center) to troubleshoot potential issues. Timeline: The final due date for this action step was targeted for June 2027, with beta testing anticipated around December 2026 or January 2027. Action Step 2 (Transition of PrEP Enrollment Data Management into CareWare) Discussion: Rekha Damaraju requested a language amendment to replace the vendor acronym "RDE" with "NJHIV Data System" to remain vendor-agnostic. Biomedical Expansion: Syd Rosen and John Nelson advocated for expanding data tracking to capture PEP (Post-Exposure Prophylaxis) and PIP (PEP in the pocket) alongside PrEP to compile a comprehensive "biomedical HIV prevention" dataset. Rekha Damaraju and Angela Petrone agreed to check with Lara (DOH) regarding adding PEP/PIP variables. Stakeholder Updates: Luce Morgan requested that "NJ Tact" be added as the primary monitoring stakeholder responsible for coordinating and monitoring database training for participating PrEP sites. Timeline: The final deadline was established for June 2027, with an internal progress check-in scheduled for December 2026.
Data and Research Committee Agenda Next Meeting: September 23, 2026	The Data and Research Committee will take a two-month summer recess. The next official committee meeting is scheduled for Wednesday, September 23, 2026, via Zoom. Reminders will be distributed in August.
Announcements	Monthly political insight meetings will continue uninterrupted through the summer.

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	The NJHPG General Assembly will take place in person on July 16th at the Mary Roebling Building in Trenton. Registration links are expected to be distributed shortly.
Meeting Evaluation	Deyonna Pope dropped the meeting evaluation link into the chat, and all present attendees confirmed completion of the electronic form.
Adjournment	Jose Lugo thanked the members for their high-quality contributions and officially adjourned the meeting at 10:54 am.
Meeting Documents	
• Draft Data and Research May Meeting Minute.pdf • NJHPG Data and Research Committee Agenda 6/24/26.pdf	



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