

New Jersey HIV Planning Group Integrated Plan Committee Meeting Agenda

Wednesday, January 8th, 2025
10am-12pm

Tameka Allen
Co-Chair

Allison Delcalzo-Berens
Co-Chair

The Integrated Plan Committee supports the development and maintenance of a comprehensive, integrated plan, in partnership with the other grantees that reviews HIV care and prevention services across the State on a 3-year cycle per guidance from CDC & HRSA. This Committee is assigned fulfilling recommendations and assigning activities to the working committee each cycle.

*Please note all times are approximate		
10:00am	Welcome & Moment of Silence Establishment of Agenda Review and Approval of Meeting Minutes	Allison Delcalzo-Berens
10:10am	Introductions • <i>Name & Organization</i>	Tameka Allen
10:20am	Evaluation Review & NJHPG Overview	HCPST
10:45am	New Business • Stigma Activity 5.3 Education Didactic • Draft Recommendations for Stigma Activity 5.3	Allison Delcalzo-Berens
11:30am	Draft Integrated Plan Committee Agenda <i>Next Meeting: February 5th, 2024</i>	Tameka Allen
11:40am	Committee Announcements & Public Comments	Allison Delcalzo-Berens
11:45am	Evaluation	HCPST
12:00pm	Adjournment	Tameka Allen

Members of Committee (Quorum: 4): Allison Delcalzo-Berens, Jill York, Kathy Ahearn-O'Brien, Tameka Allen, Chad Balodis, George Lowe



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Cycle 3 Assigned Activities

System Activity 4.5: Promote the expansion of existing programs and initiatives designed to increase the numbers of non-White research and health professionals. (NHAS 3.5.1)

System Activity 4.6: Increase support for the implementation of mentoring programs for individuals from diverse cultural backgrounds to expand the pool of HIV research and health professionals. (NHAS 3.5.2)

July 2024 - December 2024						
TASKS	Goals 3 & 4; 11 Activities					
	July	Aug.	Sept.	Oct.	Nov.	Dec.
Integrated Plan Committee						
System Activity 4.5						
System Activity 4.6						
Combine Activities from Goal 5						
Assign Activities from Goal 5						
Priority Setting Committee						
System Activity 3.1						
System Activity 3.2						
System Activity 3.4						
Community Engagement Committee						
System Activity 4.1 & 4.3						
System Activity 4.2						
System Activity 4.4						
Data & Research Committee						
System Activity 3.3						
System Activity 3.5						
Data Request Volunteers						



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New Jersey HIV Planning Group
Integrated Planning Committee Meeting
Minutes

Wednesday, December 4th, 2024
 Electronic Meeting via ZOOM Video Conference

ATTENDANCE			
NJHPG Members			
Allison Delcalzo-Berens	P	Luis Otano	P
Amir Gatlin-Colon	A	Monique Springer	P
Chad Balodis	P	Saquan Stevenson	P
George Lowe	P	Tameka Allen	A
Jaivon Lewis	P		
Committee Member			
Jill York	P	Kathy Ahearn-O'Brien	A
Karen Walker	P		
Non-Voting Member			
Alex Flores, Armando Rivera, Cliff Barnet, David Taylor, Jerome Pipes, Joe Sirak, Mary Nolan, Victor Bedoya, Rekha Damaraju, Ricardo Francis, Charla Cousar, Tri Nguyen, Veronica Siringano			
HIV Community Planning Support Team			
Dottie Rains-Dowdell	P	Taylor Lightner	P
Selena Aponte	P		

P- Present; A- Absent; LoA – Leave of absence



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AGENDA

Item	Discussion
Welcome and Moment of Silence	Allison Delcalzo-Berens began the meeting at 10:03 am and welcomed all members & guests. She then followed with a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of the Agenda	Allison Delcalzo-Berens reviewed the agenda with the Committee. Jill York motioned to approve the agenda, seconded by George Lowe. HCPST conducted a vote, and the motion passed.
Approval of Meeting Minutes	Allison Delcalzo-Berens reviewed the past Meeting Minutes with the Committee. Jill York motioned to approve the minutes, seconded by George Lowe. HCPST conducted a vote, the motion passed.
Introductions	George Lowe started introductions by asking attendees to unmute and introduce themselves.
Evaluation Review	<p>The HCPST presented the past Evaluation. There were 10 responses; 4 NJHPG Members, 3 Committee Members, & 3 Guests.</p> <p>1) What questions do you have for the DOH?</p> <ul style="list-style-type: none"> • No (x4) • I have no questions at this time. • Are funded being cut/reduced for sexual health? If so, why? Will there still be a campaign for Ending the Epidemic by 2030? <p>2) What questions do you have for the HIV Community Planning Support Team?</p> <ul style="list-style-type: none"> • None (x4) • No questions at this time. <p>3) Final Comments, Questions, Concerns.</p> <ul style="list-style-type: none"> • Looking forward to learning more! • None



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	<ul style="list-style-type: none"> • I applaud the level of professionalism of today's meeting given the current climate, • I have no comments/questions/concerns at this time. • None • Great meeting
<p>New Business</p>	<p>The Support Team next presented the Integrated Plan Committee End of Year PPT. They walked the Committee through a PPT the information is listed below.</p> <p><u>Goal of NJHPG</u></p> <ul style="list-style-type: none"> • We are a planning body that works through the NJ Integrated Plan with the goal of ending the transmission of HIV within the state of New Jersey. • The 120+ Activities listed within the Integrated plan explains what need to happen to achieve the goal of ending the epidemic. • It is up to the individual committees to inform the Department of Health how they would like these activities to be implemented. • NJHPG fulfills that role of planning through the completion of SMARTIE Recommendations. <p><u>Priority Populations</u></p> <ul style="list-style-type: none"> • Black, Hispanic, White MSM- 25 years old - 44 years old • Males who inject drugs • Black & Hispanic Heterosexual Females- 25 years old - 44 years old • Transgender Women • Youths • Others; Sex workers, Immigrants, Older Adults, Disabled & Justice Involved Individuals <p><u>Purpose & Objectives of the Integrated Plan Committee</u></p> <ul style="list-style-type: none"> • The Integrated Plan Committee supports the development and maintenance of a comprehensive, integrated plan, in partnership with the other grantees that reviews HIV care and prevention services across the State on a 3-year cycle per guidance from CDC & HRSA. • This Committee is assigned with fulfilling



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recommendations and assigning activities to the working committee each cycle.

- SMARTIE Recommendation Process-
<https://public.3.basecamp.com/p/7g2s3WaZraXKypVUmFewPwmG>

Cycle 3 Accomplishments:

- Draft & Finalize System 4.5
- Draft & Finalize System 4.6
- Combine & Assign Activities in Goal 5 to Make the Cycle 4 Work Plan

Cycle 4 Work Plan:

The Support Team shared Integrated Plan's 2025 Work Plan along with the assigned Activities (System 5.4, Program, 5.7, Stigma 5.3, and Policy 5.5)

The Co-Chairs then transitioned to the Q&A section. The questions and responses are summarized below.

1. For new participants, what are some things that we could have done to help you become more comfortable participating?

Overall, New Participants voiced that they do feel comfortable participating in meetings. They found it helpful that documents are sent out in advance, which allows them to review everything before the meeting and come prepared with any questions they may have. 2 individuals suggested that we be more intentional about explaining acronyms because newer folx may not know what they mean.

2. For seasoned participants, what helps you stay motivated and engaged during Committee Meetings?
The Committee shared that watching everyone meet deadlines and goals keeps them motivated to continue doing the work. A guest shared that everyone being present and sharing information keeps them motivated in meetings. Saquan Stevenson shared that seeing everyone's faces on Zoom keeps him motivated.

3. Are there any areas of improvement for meaningful



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	<p>participation? <i>A few individuals suggested having in-person meetings. A guest suggested continuing to send the evaluations or virtual polls because some individuals may not feel comfortable answering questions in the meeting space.</i></p> <p>4. What were your favorite meetings or favorite topics of conversation? <i>George Lowe started by sharing that his favorite meeting was the one where they talked about lived experience and mentorship programs. Jaivon Lewis shared that one of his favorite moments was when they started to realize that a lot of the Activities were similar which allowed them to start to combine/bucket recommendations. Saquan Stevenson shared that this is one of his favorite meetings because he enjoyed hearing the feedback and questions from everyone.</i></p> <p>5. What questions do you have for us? <i>There were several questions about funding and what the upcoming year will look like.</i></p>
Community Announcement and Public Comments	George Lowe then asked attendees to share any updates or announcements. There were no announcements.
Agenda for next meeting January 8 th , 2025	Next meeting on January 8th from 10am to 12pm, the committee will begin drafting recommendations for Stigma Activity 5.3.
Evaluation	HCPST shared evaluation link for feedback on today’s meeting. Results will be presented at the next meeting.
Adjournment	George Lowe asked for a motion to adjourn the meeting. Jaivon Lewis motioned, seconded by Saquan Stevenson. The meeting adjourned at 11:35am.

Meeting Documents



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- Draft Integrated Plan Committee Agenda
- DRAFT NJHPG Integrated Planning Committee Meeting Minutes
- Committee Evaluation
- Integrated Plan Committee 2024 Look Back PPT



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