

# New Jersey HIV Planning Group Priority Setting Committee Meeting Agenda

**Wednesday, January 10<sup>th</sup>, 2024**  
Electronic Meeting via ZOOM Video Conference

**Johanne Rateau**  
Co-Chair

**Samarie Rivera**  
Co-Chair

*The Priority Setting Committee is responsible for understanding and accessing where services are now and where they need to be.*

**\*Please note all times are approximate**

10:00am	Welcome Attendants Moment of Silence Establish Agenda & Review Meeting Minutes	Samarie Rivera
10:10am	Evaluation Review	HCPST
10:15am	<b>Old Business</b> <ul style="list-style-type: none"> <li>• 2023 Recap</li> <li>• 2024 Look Ahead</li> </ul>	HCPST
10:25am	<b>New Business</b> <ul style="list-style-type: none"> <li>• Education Didactic</li> <li>• Draft Recommendation for System Activity 1.1</li> <li>• <i>Address Action Items &amp; Data &amp; Research Requests</i></li> </ul>	Johanne Rateau & Samarie Rivera
11:40am	<b>General Assembly- January 18<sup>th</sup></b> Priority Setting Committee Agenda <b>Next Meeting: February 14<sup>th</sup>, 2024</b>	Johanne Rateau
11:50am	New Announcements	Samarie Rivera
11:55am	Meeting Evaluation	HCPST
12:00pm	Adjournment	Johanne Rateau

*HCPST – HIV Community Planning Support Team*

**Voting Members** (Quorum; 3) - Johanne Rateau, Samarie Rivera, Anjettica Boatwright, Carla-Ann Alexander, Justin Conway



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## Cycle 2 Activities

*January 2024- June 2024*

**System Activity 1.1:** Encourage the implementation of effective recruitment of community partners through community-based participatory research and social networking approaches. (NHAS 3.5.3)

**Program Activity 2.1:** Develop and implement effective, evidence-based, and evidence-informed interventions that address social and structural determinants of health among people with or who experience risk for HIV including lack of continuous health care coverage, HIV-related stigma and discrimination in public health and health care systems, medical mistrust, inadequate housing and transportation, food insecurity, unemployment, low health literacy, and involvement with the justice system. (NHAS 3.4.4)

**Program Activity 2.2:** Develop new and scale up effective, evidence-based or evidence-informed interventions that address intersecting factors of HIV, homelessness or housing instability, mental health and violence, substance use, and gender especially among cis- and transgender women and gay and bisexual men. (NHAS 3.4.6)



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**New Jersey HIV Planning Group**  
**Priority Setting Committee Meeting**  
**Minutes**

**Wednesday, January 10, 2024**  
**Electronic Meeting via ZOOM Video Conference**

**ATTENDANCE**

<b>NJHPG Member</b>			
Claudia Ortiz	<b>P</b>	Samarie Rivera	<b>P</b>
Johanne Rateau	<b>P</b>		
Kelly Williams	<b>P</b>		
<b>Committee Member</b>			
Anjettica Boatwright	<b>P</b>	Monique Springer	<b>P</b>
Justin Conway	<b>P</b>		
<b>Non-voting Attendees</b>			
Alicia Parker, Alison Modica, Gabrielle Ferrigno, Karyn Berk, Kevin Taylor, Lara Dykstra, Michelle Harvey, Nahid Suleiman, Shwetha Kamath			
<b>HIV Community Planning Support Team (HCPST)</b>			
Dottie Dowdell	<b>P</b>	Taylor Lightner	<b>P</b>
Selena Aponte	<b>P</b>		

*P- Present; A- Absent; E -Excused; LoA – Leave of absence*



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## AGENDA

Item	Discussion
<b>Welcome and Moment of Silence</b>	Samarie Rivera welcomed attendees and began the meeting at 10:06am. She then led the committee in a moment of silence to honor those lost to HIV and those still fighting the virus.
<b>Approval of Agenda &amp; Meeting Minutes</b>	<p>Samarie Rivera reviewed the meeting Agenda. Anjettica Boatwright motioned to approve the Agenda, seconded by Justin Conway. The Agenda was voted on and approved.</p> <p>The Support Team presented the December Meeting Minutes. Anjettica Boatwright motioned to approve the Meeting Minutes, seconded by Monique Springer. The Meeting Minutes were voted on and approved.</p>
<b>Review of December Evaluation</b>	<p>The Support Team reviewed the December Meeting Evaluation with attendees. There were 4 people who responded to the evaluation; 3 Committee Members, &amp; 1 NJHPG Member.</p> <ol style="list-style-type: none"> <li>1. What questions do you have for DHSTS? <ul style="list-style-type: none"> <li>• Na</li> <li>• None at this time</li> <li>• No questions at this time</li> </ul> </li> <li>2. What additional topics would you like discussed or featured at future Priority Setting meetings? <ul style="list-style-type: none"> <li>• Na</li> <li>• Always housing!</li> </ul> </li> <li>3. If you could make ONE change to the Priority Setting Committee meetings, what would it be? <ul style="list-style-type: none"> <li>• None</li> <li>• None at this time</li> </ul> </li> <li>4. Final Comments, Questions, Concerns <ul style="list-style-type: none"> <li>• Na</li> <li>• Everything went well!</li> <li>• Good job everyone. Looking forward to working together next year.</li> </ul> </li> </ol>



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<p><b>Old Business</b></p>	<p>The Support Team transitioned to present the Priority Setting Committee 2023 Look Back and 2024 Look Ahead PowerPoint. This presentation started by stating the goal of the Priority Setting Committee:</p> <p><b><i>The Priority Setting Committee is responsible for understanding and assessing where services are now and where they need to be. The Committee considers:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>What is needed, what is missing, what is lacking, what is cutting edge, what is innovative</i></b></li> <li>• <b><i>How do we fill in gaps, and how to do this with a Statewide perspective</i></b></li> <li>• <b><i>Draw from quantitative and qualitative data from other sources to understand what is needed</i></b></li> </ul> <p>Within this presentation the Support Team also reviewed the formal recommendations from Cycle 1 in 2023 (<b>System 5.3, System 6.12, &amp; System 7.1</b>). These recommendations will be presented at the next Executive Committee Meeting where they will be finalized and submitted to the NJDOH. The NJDOH will review and collaborate with NJHPG and NJ Stakeholders to implement the recommendations.</p> <p>The Support Team then reviewed the Cycle 2 Work Plan for 2024. The Priority Setting Committee will be working on 3 assigned Activities:</p> <ul style="list-style-type: none"> <li>• System 1.1 from January-February</li> <li>• Program 2.1 from March-April</li> <li>• Program 2.2 from May-June</li> </ul>
<p><b>New Business</b></p>	<p>Johanne Rateau and Samarie Rivera transitioned to present the Education Didactic for System Activity 1.1 – <b>Encourage the implementation of effective recruitment of community partners through community-based participatory research and social networking approaches (NHAS 3.5.3).</b></p> <p>Samarie Rivera started by stating what is known, including things that have worked:</p> <ul style="list-style-type: none"> <li>• My Voice Our Stories (MVOS)</li> </ul>



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- Testing, Screening, and Education at Non-traditional Locations
- In-person Networking, Events, Conferences, Tabling

Johanne Rateau asked attendees to begin thinking about who the community partners are.

Monique Springer mentioned that it would be beneficial to think about how to make a presence on college campuses. Kevin Taylor suggested having social events at colleges/universities to engage students. He also stated that we need to normalize conversation about PrEP and PEP and spread the word as much as stigma spreads.

Alison Modica mentioned that she can provide the Committee with materials from Healthy Sexual.

The Support Team then shared the Miro Board for collaboration on System 1.1.

Claudia Ortiz suggested sending a letter to colleges/universities to inform them on what the NJHPG does and where their students can access services.

Alicia Parker suggested having HIV education be part of the mandatory Freshman Seminar. The students should also be informed on the services offered both on and off campus.

Johanne Rateau suggested that the NJDOH collaborate with the Department of Education to develop an age-appropriate curriculum for all schools in the State.

Justin Conway mentioned that the use of peer advocates on college campuses has worked in the past and should be considered to disseminate HIV education.

Nahid Suleiman mentioned that there was a curriculum created called TeenPEP which could be used in high schools to normalize the conversation about sexual health, HIV, and risk factors if the



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Department of Education approves it.

Kevin Taylor mentioned that sexual health is not looked at in the same way as mental health and physical health. He said that it is important to integrate sexual health into healthcare and one way to do that is to mandate HIV testing in standard laboratory testing.

Another suggestion made by attendees was to offer a Statewide training to priority populations on how to advocate for themselves and their medical needs. Claudia Ortiz added by suggesting the DOH host a regional Day of Learning for advocacy training and to include local agencies to inform the community of services provided.

Samarie Rivera suggested adding the Department of Aging as a stakeholder.

Gabrielle Ferrigno stated that we tend to look through the lens of what we want to see accomplished in communities rather than what the community wants to see accomplished and what partnerships they want to see. She mentioned that seems to be what is missing and suggested that we start to think about what the community wants. She also suggested thinking about non-traditional partners.

Johanne Rateau proposed that the DOH have a round table or utilize MVOS to collect the community's wants, needs, and opinions.

Karyn Berk suggested starting thinking about the busiest areas of the communities and how we can reach those areas.

Claudia Ortiz suggested creating a way to disseminate and elevate MVOS, possibly by using social media. Samarie Rivera responded by discussing how social media is important, but face to face interaction is also important, so both must be considered in future interventions.



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<b>Action Items</b>	<p>The Support Team transitioned to ask if there were any Action Items or Data and Research Requests.</p> <p>Dottie Dowdell mentioned wanting to know current successful recruitment strategies in New Jersey or other nearby States/Cities.</p> <p>Monique Springer, Anjettica Boatwright, and Justin Conway volunteered to address the Action Item and share their findings at the next meeting:</p> <ul style="list-style-type: none"> <li>• <i>Are there any current statewide/agency level recruitment strategies that are successful in NJ? Are there any strategies that other states are using to recruit the community?</i></li> </ul>
<b>Attendee Announcements</b>	<p>Johanne Rateau opened the floor for any announcements.</p> <p>Claudia Ortiz stated that transitional housing is full to capacity and is no longer accepting applications. She will update the committee when that changes.</p>
<b>Next Committee Meeting</b> February 14th, 2024	<p>The next meeting will be on February 14th from 10am to 12pm.</p> <p>The next General Assembly Meeting will be hybrid on January 18th from 1pm to 4pm.</p>
<b>Evaluation</b>	<p>HCPST shared a link to the meeting evaluation.</p>
<b>Adjournment</b>	<p>Johanne Rateau adjourned the meeting at 11:59 am. Motioned by Claudia Ortiz and seconded by Anjettica Boatwright.</p>

<b>Meeting Documents</b>	
<ul style="list-style-type: none"> <li>• DRAFT NJHPG Priority Setting Committee Agenda_1.10.24</li> <li>• DRAFT NJHPG Integrated Planning Committee Meeting Minutes_12.13</li> <li>• Priority Setting Committee_2023 Recap &amp; 2024 Look Ahead.pptx</li> <li>• System Activity 1- Education Didactic.pptx</li> </ul>	



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