

New Jersey HIV Planning Group Integrated Plan Committee Meeting Agenda

Wednesday, December 3rd 2025
10am-12pm

Tameka Allen
Co-Chair

Allison Delcalzo-Berens
Co-Chair

The Integrated Plan Committee supports the development and maintenance of a comprehensive, integrated plan, in partnership with the other grantees that reviews HIV care and prevention services across the State on a 3-year cycle per guidance from CDC & HRSA. This Committee is assigned fulfilling recommendations and assigning activities to the working committee each cycle.

*Please note all times are approximate		
10:00am	Welcome & Moment of Silence Establishment of Agenda Review and Approval of Meeting Minutes	Allison Delcalzo-Berens
10:10am	Introductions • <i>Name & Organization</i>	Tameka Allen
10:20am	Evaluation Review & NJHPG Overview	HCPST
10:30am	Old Business • Revisit Wording of Activities	Allison Delcalzo-Berens & Tameka Allen
10:40am	New Business • End of Year Review	Tameka Allen
11:40am	Draft Integrated Plan Committee Agenda <i>Next Meeting: January 7th, 2026</i>	Allison Delcalzo-Berens
11:45am	Committee Announcements & Public Comments • <i>Information Sharing (Legislative Updates)</i>	Tameka Allen
11:55am	Evaluation	HCPST
12:00pm	Adjournment	Allison Delcalzo-Berens

Members of Committee (Quorum: 4): Allison Delcalzo-Berens, Jill York, Kathy Ahearn-O'Brien, Tameka Allen, Luis Otano, Karen Walker



The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

New Jersey HIV Planning Group
Integrated Planning Committee Meeting
Minutes

Wednesday, November 5th, 2025
Electronic Meeting via ZOOM Video Conference

ATTENDANCE

NJHPG Members

Allison Delcalzo-Berens	P	Luis Otano	P
Karen Walker	P	Monique Springer	P
Angela Petrone	P	Tameka Allen	P

Committee Member

Jill York	P	Kathy Ahearn-O'Brien	P

Non-Voting Member

Chad Balodis, Karyn Berk, Luce Morgan, Minoo Christian, Renee Cirillo, Sharon Postel, Shwetha Kamath

HIV Community Planning Support Team

Dottie Rains-Dowdell	A	Taylor Lightner	P
Deyonna Pope	A		

P- Present; A- Absent; LoA – Leave of absence



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AGENDA	
Item	Discussion
Welcome and Moment of Silence	Tameka Allen began the meeting at 10:01 am and welcomed all members & guests. She then followed with a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of the Agenda	Tameka Allen reviewed the agenda with the Committee. Karen Walker motioned, Monique Springer seconded. HCPST conducted a vote, and the motion passed.
Approval of Meeting Minutes	Tameka Allen reviewed the past Meeting Minutes with the Committee. Karen Walker motioned, Monique Springer seconded HCPST conducted a vote, and the motion passed.
Introductions	Due to the shortened meeting, Allison Delcalzo-Berens started introductions in the chat.
Evaluation Review	<p>The HCPST presented the past Evaluation. There were 12 responses; 2 NJHPG Members, 3 Committee Members, & 7 Guests.</p> <ol style="list-style-type: none"> 1) What questions do you have for the DOH? <ul style="list-style-type: none"> • None, N/A (x8) • When will DHSTS be updating the SCSN for IHAP 2027-2031 2) What questions do you have for the HIV Community Planning Support Team? <ul style="list-style-type: none"> • None (x7) 3) Final Comments, Questions, Concerns. <ul style="list-style-type: none"> • None (x5) • GREAT MEETING
NJHPG Overview	The Support Team next presented the Integrated Plan Committee Overview PPT. They walked the Committee through a PPT. The information is listed below.



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	<p><u>Goal of NJHPG</u></p> <ul style="list-style-type: none"> • We are a planning body that works through the NJ Integrated Plan with the goal of ending the transmission of HIV within the state of New Jersey. • The 120+ Activities listed within the Integrated plan explains what need to happen to achieve the goal of ending the epidemic. • It is up to the individual committees to inform the Department of Health how they would like these activities to be implemented. • NJHPG fulfills that role of planning through the completion of SMARTIE Recommendations. <p><u>Priority Populations</u></p> <ul style="list-style-type: none"> • Black, Hispanic, White MSM- 25 years old - 44 years old • Males who inject drugs • Black & Hispanic Heterosexual Females- 25 years old - 44 years old • Transgender Women • Youths • Others; Sex workers, Immigrants, Older Adults, Disabled & Justice Involved Individuals <p><u>Purpose & Objectives of the Integrated Plan Committee</u></p> <ul style="list-style-type: none"> • The Integrated Plan Committee supports the development and maintenance of a comprehensive, integrated plan, in partnership with the other grantees that reviews HIV care and prevention services across the State on a 3-year cycle per guidance from CDC & HRSA. • This Committee is assigned with fulfilling recommendations and assigning activities to the working committee each cycle. • SMARTIE Recommendation Process- https://public.3.basecamp.com/p/7g2s3WaZraXKypVUmFewPwmG
New Business	<p>Allison Delcalzo-Berens transitioned the Committee to assign the Cycle 5 Activities. Committee assignments are outlined below.</p>



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	<p>Integrated Plan:</p> <ul style="list-style-type: none"> • Policy Activity 6.8 • Program Activity 6.11 – 6.14 • Stigma Activity 6.3 & 7.5 • GAC Activities • Policy Activity 6.2 • Policy Activity 7.1 <p>Priority Setting:</p> <ul style="list-style-type: none"> • Program Activity 6.1 & 6.3 • Program Activity 6.8, 6.9, & 7.10 • Program Activity 7.3 – 7.7, & 7.11 • Program Activity 8.1 & 6.4 • Program Activity 6.10 <p>Community Engagement:</p> <ul style="list-style-type: none"> • Stigma Activity 6.1, 6.2, 7.1, 7.2, & 7.4 • Stigma Activity 6.4 & 6.5 • Program Activity 7.9 & System Activity 7.5 • System Activity 8.1, 8.2, & 6.4 <p>Data & Research:</p> <ul style="list-style-type: none"> • System Activity 6.5 • System Activity 6.6 & 6.7 • System Activity 7.2 & 6.3 • System Activity 7.3 • Policy Activity 6.3 & 6.7 • Policy Activity 7.2 & 7.3 <p>Allison Delcalzo-Berens also shared that she will be chairing a new Program Development Sub-Committee under the Integrated Plan Committee starting in 2026. She shared more about the goals and objectives of this sub-committee.</p>
Community Announcement, Public Comments, and Legislative	<p>Allison asked the Committee to share any announcements in the chat.</p> <p>There were no announcements at the time.</p>



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Updates	
Agenda for next meeting December 3rd, 2025	Next meeting on December 3rd, 2025 from 10am to 12pm, the committee will review the language of the combined Activities and do an End of Year Review.
Evaluation	HCPST shared evaluation link for feedback on today's meeting. Results will be presented at the next meeting.
Adjournment	Tameka Allen asked for a motion to adjourn the meeting. Monique Springer motioned, seconded by Kathy Ahearn-O'Brien. The meeting adjourned at 10:59am.
Meeting Documents	
<ul style="list-style-type: none"> • Draft Integrated Plan Committee Agenda • DRAFT NJHPG Integrated Planning Committee Meeting Minutes • Committee Evaluation • Combined 38 Activities 	



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