

New Jersey HIV Planning Group
Priority Setting Committee Meeting Agenda
Wednesday, June 10th, 2026
Electronic Meeting via
Microsoft Teams

Kevin E. Taylor
Co-Chair

Justin Almodovar
Co-Chair

The Priority Setting Committee is responsible for understanding and accessing where services are now and where they need to be.

***Please note all times are approximate**

10:00am	Welcome & Moment of Silence Establishment of Agenda Review and Approval of Meeting Minutes	Kevin E. Taylor
10:15am	Evaluation Review & NJHPG Overview	HCPST
10:30am	Old Business Finalize Draft Recommendation for Program Activity 7.3, 7.4, 7.5, 7.7, & 7.11	Justin Almodovar & Kevin E. Taylor
11:40am	Priority Setting Committee Agenda Next Meeting: TBD	Justin Almodovar
11:45am	New Announcements and Events	Kevin E. Taylor
11:55am	Meeting Evaluation	HCPST
12:00pm	Adjournment	Justin Almodovar

HCPST – HIV Community Planning Support Team

Voting Members (Quorum; 4) - Samarie Rivera, Kevin Taylor, Amy Pereira, Monique Springer, Rafael Kaipa, & Justin Almodovar



The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

New Jersey HIV Planning Group

Priority Setting Committee Meeting Minutes

Wednesday, June 10, 2026

ATTENDANCE

NJHPG Member

Amy Pereira	P	Kevin E. Taylor	P
Samarie Rivera	P	Monique Springer	P
Rafael Kaipa	P	Justin Almodovar	P
Claudia Ortiz	P	Johanne Rateau	P
Saquan Stevenson	P		

Committee Member

Raymond Welsh	P		
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Non-voting Attendees

Carol Vincent, Christian Mendez, Nahid Suleiman			
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HIV Community Planning Support Team (HCPST)

Dottie Dowdell	A	Deyonna Pope	P
Melanie Mercado- Miller	P		

P- Present; A- Absent; LoA – Leave of absence



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AGENDA

Item	Discussion
Welcome and Moment of Silence	Justin Almodovar welcomed attendees and began the meeting at 10:05am and then led the committee in a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of Agenda & Meeting Minutes	Justin Almodovar reviewed the meeting Agenda and May's meeting minutes. The first motion to approve the agenda was by Claudia Ortiz and a second by Rafael Kaipa. Justin Almodovar reviewed May's meeting Agenda. The first motion to approve the agenda was by Rafael Kaipa and a second by Claudia Ortiz. A poll was conducted by the HCPST and the agenda and both months' minutes were approved.
Review of May's Evaluation and Overview	The Support Team reviewed May's Meeting Evaluation with attendees. 14 people attended the Priority Setting meeting. 10 people responded to the evaluation: 7 NJHPG Members, 0 Committee Members, & 4 guests. - What questions do you have for DSSUS? - NONE, N/A, None at this time (6) - Final Comments, Questions, Concerns - N/A, None (2) - Always good seeing all of you, good meeting. - Amazing conversation as always very groovy group - Great facilitation! The Support Team reviewed the NJHPG Overview to orient potential new guests and to refresh returning guests and members on the purpose of the NJHPG and the role of the Priority Setting Committee
Old Business	Justin and Kevin E. Taylor review didactic and draft recommendation for Program Activities 7.3, 7.4, 7.5, 7.6. 7.7, & 7.11. <i>Action Step 1: Supporting the development of a centralized marketing platform that enables CBOs, clinics, and agencies to access toolkits and resources developed by the François-Xavier Bagnoud Center.</i> <i>a. Stakeholders Involved/Needed</i> <i>Fireworx, Find Help, NJHPG, Boys and Girls Club, The BOOM Agency, FXB, The Housing Collaborative, AIDS Hotline</i>

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	b. Is this task measurable? ☒ Yes ☐ No <i>Deliverables;</i> • Find Help & 2-1-1 analytics (i.e. Creating a link that directs to stakeholders, For emergency PeP cases) • Distribute pre-printed materials to Community Health Workers (CHWs) to support outreach, education, and community engagement efforts. • Expansion details on housing screenings to connect to PrEP/PEP access c. Due by; December 2026 <i>Action Step 2: Develop an HIV cultural competency/stigma Training for OBGYN, Primary Care, Dentists, (Community Leads/Influencers having access), Family Planning Clinics, Education entities, Doulas that would include the Starter Pack distribution</i> a. Stakeholders Involved/Needed i. Planned Parenthood, Jefferson Health/NJHPG, Virtua, WIC, (surrounding hospital/clinical orgs), Libraries. PTA groups, Youth Centers, youth clubs b. Is this task measurable? ☒ Yes ☐ No <i>Deliverables;</i> • Inviting providers/private providers Conduct collaborative conversations/trainings within the General Assembly Setting with stakeholders outside of HIV care and treatment and prevention CBOs • Trainings/presentations in the schools (colleges and high schools) providing tools, service provider resources and materials that connect to the initiative ◦ Focus group for youth and adolescence ◦ Conference for youth and adolescence • Create survey to gather landscape of training needs ◦ Include youth/adolescent, parents, c. Due by; December 2026
Next Committee Meeting September 9, 2026	The next meeting will be on September 9, 2026, from 10am to 12pm.



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Attendee Announcements	HCPST announced that there will be no working committee meeting happening for the months of July and August to return in September. Political Insight meetings and General Assembly, will continue as regularly scheduled for the summer months. HCPST also reminded the committee of the General Assembly meeting will be in Trenton. Rafael announced a pride event happening on July 27 th .
Evaluation	HCPST shared a link to the meeting evaluation.
Adjournment	Meeting was closed at 11:39am with a motion to adjourn by Monique Springer and a second by Samarie Rivera.

Meeting Documents

- DRAFT NJHPG Priority Setting Committee Agenda_9.10.2026
- DRAFT NJHPG Priority Setting Committee Meeting Minutes_ 6.10.2026



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