

# New Jersey HIV Planning Group Priority Setting Committee Meeting Agenda

Wednesday, March 11th, 2026

Electronic Meeting via  
Microsoft Teams

**Kevin E. Taylor**  
Co-Chair

**Justin Almodovar**  
Co-Chair

*The Priority Setting Committee is responsible for understanding and accessing where services are now and where they need to be.*

**\*Please note all times are approximate**

|         |                                                                                                                                                                                                       |                                       |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 10:00am | Welcome & Moment of Silence<br>Establishment of Agenda<br>Review and Approval of Meeting Minutes                                                                                                      | Justin Almodovar                      |
| 10:15am | Evaluation Review & NJHPG Overview                                                                                                                                                                    | HCPST                                 |
| 10:30am | <b>New Business</b> <ul style="list-style-type: none"><li>Review Didactic for Program Activity 6.8, 6.9, &amp; 7.10</li><li>Draft Recommendations for Program Activity 6.8, 6.9, &amp; 7.10</li></ul> | Justin Almodovar<br>& Kevin E. Taylor |
| 11:40am | Priority Setting Committee Agenda<br><b>Next Meeting: April 7, 2026</b>                                                                                                                               | Justin Almodovar                      |
| 11:45am | New Announcements <ul style="list-style-type: none"><li>April 8<sup>th</sup>'s meeting has been rescheduled to April 7th due to the Bio Medical Conference.</li></ul>                                 | Kevin E. Taylor                       |
| 11:55am | Meeting Evaluation                                                                                                                                                                                    | HCPST                                 |
| 12:00pm | Adjournment                                                                                                                                                                                           | Justin Almodovar                      |

*HCPST – HIV Community Planning Support Team*

**Voting Members** (Quorum; 4) - Samarie Rivera, Kevin Taylor, Amy Pereira, Monique Springer, Rafael Kaipa, & Justin Almodovar



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# New Jersey HIV Planning Group Priority Setting Committee Meeting Minutes

**Wednesday, March 11, 2026**  
Electronic Meeting via ZOOM Video Conference

## ATTENDANCE

| NJHPG Member                                |   |                  |   |
|---------------------------------------------|---|------------------|---|
| Amy Pereira                                 | P | Kevin E. Taylor  | P |
| Samarie Rivera                              | P | Monique Springer | P |
| Rafael Kaipa                                | A | Justin Almodovar | P |
| Claudia Ortiz                               | P |                  |   |
| Committee Member                            |   |                  |   |
|                                             |   |                  |   |
| Non-voting Attendees                        |   |                  |   |
| Luz Ulloa, Alicia Parker, Christian Mendez  |   |                  |   |
| HIV Community Planning Support Team (HCPST) |   |                  |   |
| Dottie Dowdell                              | P | Taylor Lightner  | A |
| Deyonna Pope                                | P |                  |   |

*P- Present; A- Absent; LoA – Leave of absence*



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## AGENDA

| Item                                                | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Welcome and Moment of Silence</b>                | Justin Almodovar welcomed attendees and began the meeting at 10:06am and then led the committee in a moment of silence to honor those lost to HIV and those still fighting the virus.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Approval of Agenda &amp; Meeting Minutes</b>     | Justin Almodovar reviewed the meeting Agenda and February's meeting minutes. A motion to approve the meeting agenda and minutes by Kevin E. Taylor and a second by Samarie Rivera. The agenda was voted on and approved by a poll.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Review of February's Evaluation and Overview</b> | <p>The Support Team reviewed February's Meeting Evaluation with attendees. 10 people attended the Priority Setting meeting. 10 people responded to the evaluation: 7 NJHPG Members, 0 Committee Members, &amp; 4 guests.</p> <ol style="list-style-type: none"> <li>1. What questions do you have for DSSUS? <ul style="list-style-type: none"> <li>• NONE, N/A, None at this time (8)</li> <li>• None, great engagement</li> </ul> </li> <li>2. Final Comments, Questions, Concerns <ul style="list-style-type: none"> <li>• No/None, N/A (3)</li> <li>• Thank you so much!!</li> <li>• Great meeting as always</li> <li>• WE DID THAT!</li> <li>• This was a very productive meeting.</li> <li>• Great discussion!</li> <li>• This group is accepting and inclusive. Thank you for saying out loud. The group seems comfortable sharing and working with each other which helps us get the work done.</li> </ul> </li> </ol> <p>The Support Team reviewed the NJHPG Overview to orient potential new guests and to refresh returning guests and members on the purpose of the NJHPG and the role of the Priority Setting Committee</p> |



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|------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Old Business</b>                            | <p>Justin and Kevin E. Taylor reviewed the didactic content for Program Activities 6.8, 6.9 and 7.10.</p> <ol style="list-style-type: none"> <li>1. Action Step: Develop a specialized full-day training for Case Managers and Community Health Workers (CHWs) that equips service providers with the knowledge and tools needed to effectively support clients, focusing on the use of a standardized housing assessment tool, along with guidance on providing ongoing support related to financial assessments and mental health needs. It will also include resources and strategies to ensure continued support for both providers and the individuals they serve.</li> </ol> <ol style="list-style-type: none"> <li>a. <i>Stakeholders Involved/Needed</i> <ol style="list-style-type: none"> <li>i. Mary- DOH, AETC, CAI, Michael Hager (storytelling), Greater Newark Health Care Coalition</li> </ol> </li> </ol> |
| <b>Next Committee Meeting</b><br>April 7, 2026 | <p>The next meeting will be on April 7, 2026, from 10am to 12pm.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Attendee Announcements</b>                  | <p>The Support Team announced that they will be AIDS Watch during the 3<sup>rd</sup> week of March.</p> <p>Justin A. shared more information surrounding AIDS Watch</p> <p>Ray w. announced:<br/> On Sunday, May 3, is the New Jersey AIDS Walk in five different cities throughout the state from Ridgewood to Newark to Atlantic City, Asbury park and Morristown. There is also a kickoff party for only \$45 for a full sit down dinner and a variety of entertainment at Tiramisu Restaurant in Elmwood Park, N.J. and that information will be put out very shortly with flyers and E Blast and on our website as well. Ray also announced Buddy's Resource and Community free wellness fair on June 13 and it will be in honor of long term survivors and the community in Hackensack.</p>                                                                                                                          |



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|                    | Christian M.B Announced PRIDE Season approaching and the importance of NJHPGs presence. The Support Team mentioned the vending kit as an opportunity to participate, and opened it for anyone that would like to take the opportunity represent in the events via NJHPG Vending Kit |
| <b>Evaluation</b>  | HCPST shared a link to the meeting evaluation.                                                                                                                                                                                                                                      |
| <b>Adjournment</b> | Meeting was adjourned at 11:29 am, motioned by Monique Springer and a second made by Justin Almodovar.                                                                                                                                                                              |

## Meeting Documents

- DRAFT NJHPG Priority Setting Committee Agenda\_4.7.2026
- DRAFT NJHPG Priority Setting Committee Meeting Minutes\_ 3.11.2025
- DRAFT Recommendations for Program Activity 6.8, 6.9 & 7.10



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