

New Jersey HIV Planning Group

Community Engagement Committee Meeting Agenda

Wednesday, April 17th, 2024

Electronic Meeting via ZOOM Video Conference

Stephanie Berroa-Allen

Co-Chair

Monique Springer

Co-Chair

*The Community
Committee will work*

care, treatment needs, and interventions for high-risk populations; develop outreach strategies to inform and engage communities while meeting them where they are through access and equity, presence at community events; cultivate/develop future leaders in the community; and build community space, presence & trust.

*Engagement
to identify prevention,*

***Please note all times are approximate**

6:00pm	Welcome & Moment of Silence Establishment of Agenda Approval of Meeting Minutes	Monique Springer
6:10pm	Introductions in the Chat	Stephanie Berroa-Allen
6:15pm	Icebreaker	Stephanie Berroa-Allen
6:25pm	Review March Evaluation	HCPST
6:30pm	Old Business <ul style="list-style-type: none">Finalize Program Activity 1.2	Stephanie Berroa-Allen & Monique Springer
7:40pm	Next General Assembly April 18 th , 2024 (1pm – 4pm) Community Engagement Committee- Next Meeting: May 15 th , 2024	Stephanie Berroa-Allen
7:45pm	Meeting Evaluation	HCPST
7:50pm	Attendee Announcements	Monique Springer
8:00pm	Adjournment*	Stephanie Berroa-Allen

HCPST – HIV Community Planning Support Team

Quorum, 7; Abraham Corsino, Crystal Mitchell, Jose Avila, Kelly Williams, Rafael Kaipa Llovera, Robert Lord-Schell, Saquan Stevenson, Shalik Thompson, Stephanie Berroa-Allen, Jocelyn Perry, Monique Springer



The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

The Goal of NJHPG is to provide recommendations to DOH/DHSTS, describing *HOW* the State can complete each of the activities listed in the Integrated Plan.

Community Engagement Activities from January – June of 2024

- 1. Stigma Activity 1.1:** Work with communities to reframe HIV services and HIV-related messaging so that they do not stigmatize people or behaviors. (NHAS.3.2)
- 2. Program Activity 1.2:** Expand community engagement in health communication initiatives and research. (NHAS 3.6.3)
- 3. Program Activity 1.3:** Include critical analysis and health communication skills in HIV programs to provide participants with the tools to seek and identify accurate health information and to advocate for themselves and their communities. (NHAS 3.6.4)



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New Jersey HIV Planning Group
Community Engagement Committee
Meeting Minutes

Wednesday, April 17th, 2024
Electronic Meeting via ZOOM Video Conference

ATTENDANCE

NJHPG Member			
Abraham Corsino	P	Rafael Kaipa Llovera	P
Crystal Mitchell	P	Robert Lord-Schell	P
Jaivon Lewis	P	Saquan Stevenson	P
Jose Avila	P	Shalik Thompson	P
Kelly Williams	P	Stephanie Berroa-Allen	P
Monique Springer	P		
Committee Member			
Jocelyn Perry	P		
Non-voting Attendees			
Carol Vincent, Gabrielle Ferrigno, Michael Hager			
HIV Community Planning Support Team			
Selena Aponte	P	Dottie Dowdell	P
Taylor Lightner	P		

P- Present; A- Absent; LoA – Leave of absence



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AGENDA	
Item	Discussion
Welcome and Moment of Silence	Monique Springer began the meeting at 6:07pm by welcoming all attendees. They then led the committee in a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of the Agenda & Minutes	<p>Monique Springer reviewed the meeting's Agenda. Jose Avila motioned to approve the Agenda, seconded by Robert Lord-Schell. A virtual poll was conducted and the Agenda was approved.</p> <p>The Support Team presented the Meeting Minutes from the March Committee Meeting. Shalik Thompson motioned to approve the Meeting Minutes, seconded by Kelly Williams. A virtual poll was conducted and the Meeting Minutes were approved.</p>
Icebreaker	<p>Stephanie Berroa-Allen next led the group in an icebreaker discussion. She asked the group to identify barriers to completing evaluations and surveys.</p> <p>Jaivon Lewis stated that some of the questions are leading questions. He also said that often there are only a certain amount of answers to choose from and they are not necessarily representative of how he would like to answer.</p> <p>Michael Hager and Crystal Mitchell both shared that where the evaluation questions are the same every time, it gets repetitive.</p> <p>Carol Vincent stated that for evaluations such as the NJHPG ones, she knows they are meaningful, but for others, she does not like when you have to</p>



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	<p>input your email/phone number for other surveys because then you get flooded with messages.</p> <p>Kelly Williams says that she does not care for long surveys then prompt new questions. She also does not like when surveys require answers for certain questions because she does not always have something to say.</p>
<p>Meeting Evaluation</p>	<p>The Support Team reviewed the March Meeting Evaluation with attendees. There were 4 people who responded to the evaluation; 2 NJHPG Members, 1 Committee Member & 1 Guest.</p> <ol style="list-style-type: none"> 1) What questions do you have for DHSTS? <ul style="list-style-type: none"> - N/A (x2) - None at this time 2) What additional topics would like discussed or featured at future Meetings? <ul style="list-style-type: none"> - School participations and mou/moa's - I would like to see barriers to care, and methods to overcome those barriers possibly addressed in future Community Engagement meetings. - School participations - N/A 3) Final Comments, Questions, Concerns: <ul style="list-style-type: none"> - N/a keep up the amazing work - Thank you Dottie for keeping us focused and reeling us back in to document our action steps, stakeholders & deliverables. - Great energy meeting
<p>Old Business</p>	<p>Stephanie Berroa-Allen transitioned the Committee to Old Business to finalize the recommendations for Program 1.2.</p> <p>The final recommendations are listed below.</p> <ol style="list-style-type: none"> 1. Adjust RFAs to increase opportunities for expansion of educational programs for parents and youth in both traditional and non-traditional ways.



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a. *Stakeholders Involved/Needed*

- DOH, Board of Education, PTA, Local Businesses/Organizations, Commissioner of Education, Policy Makers, CBOs, Faith Based Organizations, Community Members, community colleges, liberal arts schools, vocational trade schools

b. Is this task **measurable**? Yes No

Deliverables;

1. Use funding to tweak and improve past successful educational interventions (*ex: SiHLE, NIA, S.I.S.T.A, Clear, d-UP, Seeking Safety, etc*).
2. Use funding to create new educational interventions.
3. Create an evaluation framework
4. DHSTS is responsible for providing contacts for agency level stakeholders.

c. *Due by; 10/01/2024*

Committee Feedback

Shalik Thompson suggested that funding could also be used to create new educational interventions rather than just focusing on past ones.

Michael Hager suggested a deliverable could be creating an evaluation framework that brings together the different stakeholders.

Jaivon Lewis asked what are the current interventions that are available. The Committee shared a few that they discussed at the last meeting (SiHLE, NIA, S.I.S.T.A., CLEAR, etc), and they were added to this document.

Saquan Stevenson suggested being more specific with the deliverables and stakeholders because once this recommendation is sent to the DOH, they will not know what the Committee wants to see. He also asked



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who will be tweaking the interventions.

Crystal Mitchell mentioned that she believes the current interventions work the way they are, but they do need to be updated to make them current.

Gabrielle Ferrigno suggested that when listing DOH, it will almost always be DHSTS. She also suggested that a deliverable could be for the DHSTS to provide contacts for agency level stakeholders

2. Collaborate with Family Success Centers to provide education and expand community engagement opportunities in health communication.

a. *Stakeholders Involved/Needed*

- DOH, Board of Education, PTA, Local Businesses/Organizations, Commissioner of Education, Policy Makers, CBOs, Faith Based Organizations, Community Members, community colleges, liberal arts schools, vocational trade schools

b. Is this task **measurable**? Yes No

Deliverables;

1. Create a way to incentivize community members for actively participating in health communication and research opportunities within the Family Success Centers.
2. Utilize existing educational programs (TACD, AETC, etc).
3. Develop an evaluation plan to create/strengthen partnerships.
4. Establish MOU's between Family Success Centers and community stakeholders.

c. *Due by; 10/01/2024*

Committee Feedback

Stephanie Berroa-Allen suggested utilizing existing training programs as frameworks for building this new intervention.



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Michael Hager suggested that the evaluation plan could also be added as a deliverable under this Action Step.

Robert Lord-Schell suggested having a space for partnership and collaboration across the different stakeholders. Jaivon Lewis agreed and suggested that the deliverable for this would be to establish MOU's between the Family Success Centers and other stakeholders.

3. Adjust RFAs to increase opportunities for non-traditional agencies to develop educational programs and reestablish relationships with school districts.

a. *Stakeholders Involved/Needed*

- DOH, Board of Education, PTA, Local Businesses/Organizations, Commissioner of Education, Policy Makers, CBOs, Faith Based Organizations, Community Members, community colleges, liberal arts schools, vocational trade schools

b. Is this task **measurable**? Yes No

Deliverables;

1. Create a process to ensure that agencies who are receiving funding are held accountable.
2. Develop educational programs that target individuals before they become parents.
3. Develop a sexual health educational curriculum starting with pre-k.
4. Establish community partnerships with organizations such as Health Mothers Healthy Babies and Doula Programs.

c. *Due by; 10/01/2024*

Committee Feedback

Michael Hager stated that the agencies have been trying to find creative ways to provide education in the



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	<p><i>school districts, so one possible solution could be to educate the parents since they are the ones who often reject this.</i></p> <p><i>Jaivon Lewis shared that this made him think about how to get into PTA meetings and about individuals who are not currently parents but soon might be. He also said that it is about thinking about the "generation before" to stop the cycle.</i></p> <p><i>Carol Vincent suggested to possibly think about school nurses or the New Jersey Education Association, or community pediatricians for opportunities to start these conversations.</i></p> <p><i>Jaivon Lewis stated that it would be great to list examples of non-traditional ways the Committee would like to see.</i></p> <p><i>Crystal Mitchell suggested partnering with Doula Programs.</i></p>
<p>Next Committee Meeting April 17th, 2024</p>	<p>The next meeting will be on May 15th from 6pm to 8pm.</p> <p>The next General Assembly will be on April 18th from 1pm-4pm at Rutgers New Brunswick and on Zoom.</p>
<p>Evaluation</p>	<p>The Support Team shared a link to the meeting evaluation link.</p>
<p>Attendee Announcement</p>	<p>Stephanie Berroa-Allen next transitioned the Committee to share any announcements.</p> <p>Abraham Corsino announced that Michael Hager came to his agency to do Dear Rosa/MVOS and his clients were very happy to participate.</p>



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	<p>Crystal Mitchell announced that for National HIV Awareness Day, Iris House is doing a game night. She shared a flyer in the chat. She also announced that they are hoping to do their fresh food markets quarterly. There are no requirements, but they recommend registering in advance.</p> <p>Jose Avila announced that he is in the market for work and is looking to stay in the same field.</p> <p>Saquan Stevenson shared the link for the New Jersey AIDS Walk on May 5th.</p> <p>Robert Lord-Schell shared that the South Jersey AIDS Alliance will be doing their AIDS Walk in Atlantic City.</p>
Adjournment	The meeting was adjourned at 7:54 pm.

Meeting Documents

- DRAFT NJHPG Community Engagement Committee Agenda_4.17.24
- DRAFT NJHPG Community Engagement Committee Meeting Minutes_3.20.24
- Program 1.2 State Recommendations



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