

# New Jersey HIV Planning Group Data and Research Committee Meeting Agenda

**Wednesday, June 25th, 2025**  
**Electronic Meeting via ZOOM Video Conference**

**Angela Petrone**  
Co-Chair

**Jessica Diaz**  
Co-Chair

The Data and Research Committee takes the lead in requesting data from the State and then analyzing and understanding the data received. The Committee is a resource for all other committees and their data needs.

<b>*Please note all times are approximate</b>		
	Welcome & Moment of Silence Establishment of Agenda & Approval Meeting Minutes	
10:00 am	Approval of April Meeting Minutes  Approval of May Agenda  ** Welcome Syd Rosen! **	Jess Diaz
10:10 am	Introductions <i>Name &amp; Expertise/Type of Work</i>	Jess Diaz
10:20 am	Review Evaluation & Cycle Work Plan	HCPST
10:30 am	<b>Old Business</b> <ul style="list-style-type: none"> <li>Finalize Recommendations for Stigma Activity 5.1</li> </ul>	Jess Diaz
11:45 am	Data and Research Committee Agenda <b>Next Meeting: July 23rd, 2025</b>	Jess Diaz
11:50 am	Announcements	Jess Diaz
11:55 am	Meeting Evaluation	HCPST
12:00 pm	Adjournment*	Jess Diaz

HCPST – HIV Community Planning Support Team

**Members of Committee (Quorum: 4):** Angela Petrone, John Nelson, ~~Jess Diaz~~, ~~Rosie Ruiz~~, & Steve Dunagan, Claudia Ortiz, Syd Rosen



The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

***\*Reminder: Please raise your hand or use the chat box to contribute to the conversation.\****



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**New Jersey HIV Planning Group**  
**Data and Research Committee Meeting Minutes**  
**Wednesday, May 28, 2025**  
 Electronic Meeting via ZOOM Video Conference

<b>ATTENDANCE</b>			
<b>NJHPG Member</b>			
Angela Petrone	<b>P</b>	James Valentin	<b>A</b>
Claudia Ortiz	<b>P</b>	John Nelson	<b>A</b>
Rosie Ruiz	<b>A</b>		
<b>Committee Member</b>			
Jessica Diaz	<b>P</b>	Claudia Ortiz	<b>P</b>
Syd Rosen			
<b>Non-voting Attendees</b>			
Ayo Ajiboye, Alex Flores, Ann Bagchi, Barbara Teh, Enna, Rekha Damaraju, Shwetha Kamath, Jose Lugo, Marck Brown			
<b>HIV Community Planning Support Team</b>			
Dottie Rains-Dowdell	<b>P</b>	Taylor Lightner	<b>P</b>
Deyonna Pope	<b>P</b>		

*P- Present; A- Absent; LoA – Leave of absence*



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<b>AGENDA</b>	
<b>Item</b>	<b>Discussion</b>
<b>Welcome and Moment of Silence</b>	Jessica Diaz welcomed attendees and began the meeting at 10:06am followed by a moment of silence to honor those lost to HIV and those still fighting the virus.
<b>Approval of Agenda &amp; Meeting Minutes</b>	<p>Angela Petrone reviewed the meeting Agenda. Due to not meeting quorum the Data and Research Committee meeting were unable to vote on approval of Agenda.</p> <p>Angela Petrone reviewed April's Meeting minutes. April's meeting minutes were unable to be voted on for approval due to meeting not meeting quorum.</p>
<b>Introductions</b>	Jessica Diaz asked attendees to introduce themselves and share their expertise/area of work.
<b>April's Evaluation Review</b>	<p>The Support Team reviewed April's Meeting Evaluation with attendees. There were 14 people who attended the meeting and 8 people who responded to the evaluation; 3 Committee Members, 2 State Representatives &amp; 3 guests.</p> <p>What questions do you have for DHSTS?</p> <ul style="list-style-type: none"> <li>• N/A</li> </ul> <p>Final Comments, Questions, or Concerns</p> <ul style="list-style-type: none"> <li>• Ann was awesome!</li> <li>• Very great meeting and informative. Ann B did a great job in informing us about her work with stigma. Very informative meeting!</li> <li>• Great meeting. And Thank you to Ann Bagchi.</li> </ul>
<b>NJHPG Overview</b>	The Support Team reviewed the NJHPG Overview PowerPoint presentation. The overview covered the Purpose of NJHPG, the five priority populations, the goal of the Data and Research Committee and the 3P's of making Recommendations to NJDOH.



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	Additionally, the team highlighted the Cycle 4 Work Plan.
<b>Old Business</b>	<p>Jess Diaz transitioned the overview of finalized recommendation of Policy Activity 5.1 for Committee's review</p> <p>Angela Petrone transitioned into Introduction of Ann Bagchi who led open discussion surrounding Stigma Activity 5.1.</p> <p>Transitioned into drafting recommendations for <b>Stigma Activity 5.1:</b> NJDOH will assess stigma amongst healthcare providers via a standardized stigma measurement tool. This will guide the creation and implementation of stigma-related interventions. (NHAS 3.1.2)</p> <p><b><u>Action Steps:</u></b></p> <p>Require DHSTS Funded sites to implement stigma tool</p> <p>Deliverables:</p> <ul style="list-style-type: none"> <li>• results be accessed by Ann B</li> <li>• Data will be collected yearly and newly engaged</li> </ul> <p><b><u>Action Steps:</u></b></p> <p>Adapt existing tools to the needs of participating sites.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> <li>•</li> </ul>



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	<p><b>Action Steps:</b></p> <p>Follow up with qualitative study to advise interventions- utilizing the education training</p> <p>Deliverables:</p> <p><b>Action Steps:</b></p> <p>Implementing an educational training yearly.</p> <p>Deliverables:</p> <p>Stakeholders:</p> <p>NJ DOH, all employees at healthcare facilities, Ann B.</p> <p>Implement pilot study required for <b>all</b> providers to participate</p>
<p><b>Data and Research Committee Agenda</b></p> <p>Next Meeting: June 25, 2025</p>	<p>The next meeting will be on <b>June 25, 2025 from 10am to 12pm.</b></p>
<b>Announcements</b>	<p>Jessica Diaz and The Support Team transitioned into highlights and announcements surrounding funding cuts, also opening the floor for questions and further announcements.</p>
<b>Meeting Evaluation</b>	<p>HCPST shared meeting evaluation link for attendees to complete.</p>
<b>Adjournment</b>	<p>Due to not meeting quorum, the Data and Research Committee meeting wasn't able to adjourn.</p>
<b>Meeting Documents</b>	



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- Draft Data and Research Meeting Minutes 5/28/25.pdf
- NJHPG Data and Research Committee Agenda\_3 6/25/25.pdf
- Finalized Stigma Activity 5.1 Recommendations



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