

New Jersey HIV Planning Group **Data and Research Committee Meeting** **Agenda**

Wednesday, March 25th, 2026
Electronic Meeting via Microsoft Teams

Jose Lugo
Co-Chair

Jessica Diaz
Co-Chair

The Data and Research Committee takes the lead in requesting data from the State and then analyzing and understanding the data received. The Committee is a resource for all other committees and their data needs.

*Please note all times are approximate		
10:00 am	Welcome & Moment of Silence Establishment of Agenda & Approval Meeting Minutes	Jess Diaz
10:10 am	Introductions <i>Name & Expertise/Type of Work</i>	Jose Lugo
10:20 am	Committee Overview and Review Evaluation	HCPST
10:25 am	New Business Review and Draft Didactic Recommendations for System Activity 6.6 & 6.7	Jess Diaz & Jose Lugo
11:40 am	Data and Research Committee Next Meeting: April 22nd, 2026 Meeting	Jess Diaz
11:45 am	Announcements	Jose Lugo
11:55 am	Meeting Evaluation	HCPST
12:00pm	Adjournment*	Jess Diaz

HCPST – HIV Community Planning Support Team

Members of Committee (Quorum: 4): John Nelson, Jess Diaz, Rosie Ruiz, Claudia Ortiz, Syd Rosen, & Jose Lugo, Sheree Beacham

Reminder: Please raise your hand or use the chat box to contribute to the conversation.



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New Jersey HIV Planning Group
Data and Research Committee Meeting
Minutes

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ATTENDANCE			
NJHPG Member			
Angela Petrone	P	Jose Lugo	P
Claudia Ortiz	A	John Nelson	P
Rosie Ruiz	P	Syd Rosen	P
Sheree Beacham	P	Tameka Allen	P
Committee Member			
Jessica Diaz	P		
Non-voting Attendees			
Rashana Bogar, Shwetha Kamath			
HIV Community Planning Support Team			
Dottie Rains-Dowdell	P	Deyonna Pope	P

P- Present; A- Absent; LoA – Leave of absence



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AGENDA	
Item	Discussion
Welcome and Moment of Silence	Jose Lugo welcomed attendees at 10:04 AM and began the meeting followed by a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of Agenda & Meeting Minutes	Jose Lugo reviewed meeting agenda and January's Meeting Minutes. The Support Team conducted a poll, and both were approved.
Introductions	Jessica Diaz asked attendees to introduce themselves and share their expertise/area of work.
January's Evaluation Review	The Support Team reviewed January's Meeting Evaluation with attendees. There were 13 people who attended the meeting and 9 people who responded to the evaluation; 6 NJHPG, 1 Committee Members, 1 State Representatives & 1 guests. What questions do you have for DSSUS? • N/A (2) • How can we as a group help in making easier the collaboration with other DOH, HPG groups? Final Comments, Questions, or Concerns • N/A
NJHPG Overview	The Support Team reviewed the NJHPG Overview PowerPoint presentation. The overview covered the Purpose of NJHPG, the six priority populations, the goal of the Data and Research Committee and the 3P's of making Recommendations to NJDOH. Additionally, the team highlighted the Cycle 5 Work Plan.



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Old Business	Shwetha Kamath shared updates from DSSUS focused on Data to Care. Jess Diaz transitioned the Committee to New Business to draft recommendations for System Activity 6.5 - NJDOH DHSTS should implement "Data to Care" for surveillance purposes. "Data to Care," according to the CDC, is a public health strategy that supports the health department's use of HIV surveillance data to identify PWH and connect them to care or support services. 1. Action Step Continue with the currently implemented Data to Care initiatives. a. <i>Stakeholders Involved/Needed</i> NJDOH, Partnering Agencies b. Is this task measurable? ☒ Yes ☐ No <i>Deliverables;</i> 1. <i>Provide quarterly report- outs to HPG's Data and Research Committee highlighting updates relative to Data to Care initiatives</i> 2. <i>Provide annual report to HPG's Data and Research Committee highlighting success, barriers, and areas for improvements</i> c. <i>Due by;</i> 1. <i>Quarterly report out due by- May 2026, August 2026, November 2026</i> 2. <i>Annual report due by-December 2026</i> 2. Action Step Establish protocols for working with other jurisdictions and non-RW funded agencies to increase data sharing efforts. a. <i>Stakeholders Involved/Needed</i> i. NJDOH, Non-Partnering Agencies including but not limited to non-RW funded agencies, out of state Health Departments, and Laboratories b. Is this task measurable? ☒ Yes ☐ No
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	<i>Deliverables;</i> 1. Create an MOA outlining policy and procedures relative to data sharing between the NJDOH and non-RWJ funded agencies, out of state Health Departments, and Laboratories 2. Create tools that could be utilized across both funded and non-funded agencies to increase data sharing amongst entities including but not limited to shared informed consent forms. c. <i>Due by; February 2027</i>
Data and Research Committee Agenda Next Meeting: March 25th, 2026	The next meeting will be on March 25th, 2026 from 10am to 12pm.
Announcements	Jess transitioned the Committee to share announcements.
Meeting Evaluation	HCPST shared meeting evaluation link for attendees to complete.
Adjournment	The meeting was adjourned at 11:43 am. Motioned by Angela Petrone and seconded by John Nelson.
Meeting Documents	
• Draft Data and Research February Meeting Minute.pdf • NJHPG Data and Research Committee Agenda 3/25/26.pdf	



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